

Alpha Omicron Pi  
Alpha Delta Chapter  
**Chapter Bylaws**

**Article I**

***Name and Statement on the Authority of the Bylaws***

This chapter shall be known as the Alpha Delta chapter of Alpha Omicron Pi.

The Alpha Delta Chapter of Alpha Omicron Pi follows all rules, regulations, and procedures set forth in the *Governing Documents of Alpha Omicron Pi* and all other procedural manuals as developed by the Fraternity (i.e. Recruitment, *BRIDGES*, *BRIDGES* for New Members, Finance, Academic Development, *CCOM*, etc.) These bylaws are a supplement to the *Governing Documents* and all other manuals of AOII as they relate to specific circumstances and issues concerning the Alpha Delta Chapter.

**Article II**

***Object***

The object of this chapter shall be to encourage a spirit of fraternity and love among its members; to stand at all times for character, dignity, scholarship, and college loyalty; to strive for and support the interests of The University of Alabama; and in no way disregard, injure, or sacrifice those interests for the sake of the prestige or advancement of the fraternity.

**Article III**

***New Membership Selection and Initiation***

**Section 1: Eligibility.** Any woman student who is registered as an undergraduate of The University of Alabama and who is not a member of another National Panhellenic Conference fraternity is eligible for membership and is subject to the regulations of the local Panhellenic and International Constitution and Bylaws. Further requirements include having a minimum cumulative 3.0 grade point average (on a 4.0 scale) from high school and 2.75 GPA for college upperclassmen; a college upperclassman is defined by at least 30 college credit hours.

**Section 2: Process of New Member Selection (*Governing Documents and Recruitment Manual*).**

- (a) **Legacies.** AOII strongly encourages the pledging of qualified legacies whenever possible. Collegiate chapters are obligated to give serious consideration to each verified legacy out of courtesy to the AOII member to whom she is related. A collegiate chapter may decline membership to a legacy if she does not meet the membership selection criteria set by the chapter. Under no circumstance shall the reason for release be stated. A legacy is defined as a sister, daughter or granddaughter; a step-sister, step-daughter, or step-granddaughter; or an adopted sister, daughter or granddaughter of an initiated member of AOII (alive or deceased). In no case should a legacy be denied an invitation to at least one invitational event after the first round of events. If a legacy accepts an

invitation to the final preference party, her name is to be placed on the chapter's quota list (also known as the first bid list).

- (b) **Advisers at Membership Selection.** (*Alpha Omicron Pi Bylaws. Title II, Article III, Section 1 (c)*) The member or members of the Alumnae Advisory Committee (AAC) present during membership selection may challenge the negative votes cast by members which would deny membership. No other alumnae may attend membership selection sessions or challenge the negative votes cast by members which would deny membership unless she is designated by the Network Director or Network Specialist.
- (c) **Selection of Members Under Special Conditions** (*Alpha Omicron Pi Book of Policies*). Every decision made during membership consideration sessions must be reached after an adviser present and designated to provide assistance to the chapter during membership consideration sessions determines that the selection of a potential new member would (1) be detrimental to the harmony and/or unity of the chapter and/or (2) not be in the best interests of the potential new member. The adviser must offer discussion of her concern, to the time limit allowed by the chapter. After the discussion, the adviser shall require that, to be elected, the candidate must receive an affirmative vote of 95% of the total chapter membership present and eligible to vote. All votes to bid a potential new member to membership must be kept secret.
- (d) **Drop.** During membership selection, if a member feels strongly that a potential new member should not be considered as a candidate for membership, a member should call the drop of that potential new member.
- (e) **Questionable Reputation.** If a member knows that a candidate has a questionable reputation, then she must present the case to the Potential New Member Review Committee (PNMRC). If they find the case valid, the candidate will be dropped automatically with no exceptions or questions asked.
- (f) **Courtesy.** If a potential new member is dropped on the first night of the voting and the situation will cause embarrassment to a sister, then the sister may call for an invitation to be extended to the potential new member for parties on the following day.
- (g) **IMSP.** The Alpha Delta Chapter follows the **International Membership Selection Program (IMSP)** as developed by the Fraternity when selecting new members.
- (h) **Release order of first round of recruitment parties:**
  - i. PNMs released by the PNMRC
  - ii. PNMs that do not have a GPA of 3.0 in high school or 2.75 in college.
  - iii. PNMs that earn the minimum day score or lower
  - iv. PNMs that earn the minimum day score or lower and **do not** have a Membership Information Form.
- (i) **Rotation Group Leaders.** These members are to be selected by the recruitment chair before recruitment week. These members are the designated speakers on behalf of their rotation group. Only these members are to meet with the recruitment and chapter advisers, and the assistant recruitment chairs to select the PNMs that will return to philanthropy and sisterhood parties. The entire chapter membership participates in the Membership Selection Session prior to Preference.
- (j) **PNMRC.** (Potential New Member Review Committee) is available to all Chapter members who have a concern (positive or negative) about a PNM. The PNMRC has the ability to automatically release a PNM before *any* round of recruitment and the ability to automatically keep a PNM during the first two invitational rounds of recruitment. All

PNMRC decisions are final and not open for discussion. The following people serve on the PMNRC: Chapter President, V.P. of Standards, Keeper of the Ritual, Chapter Adviser, and Standards Adviser.

- (k) **New Member Selection Eligibility.** Any member who owes money to the Chapter (dues, recruitment fines, development fee) or is on probation will not be allowed to participate in Membership Selection.

### **Section 3: New Member Education.**

The new member education period shall be at least six weeks but no longer than eight weeks unless the Collegiate or the Colony Development Network Director has given special permission to shorten or lengthen the New Member Orientation period. This period officially begins upon the new member pinning ceremony.

### **Section 4: Formal Pinning.**

The Formal new membership period will begin within two weeks after a candidate has pledged. New membership pins remain the property of the Alpha Delta Chapter.

### **Section 5: New Membership Period Expiration.**

The new membership period is automatically ended by initiation or the expiration of one calendar year unless extended prior to that date. If approved by the Chapter Adviser and the Collegiate Network Specialist, the membership period may be extended for one unit of the school year, exclusive of summer school sessions.

### **Section 6: Termination of the New Membership Period.**

If it seems advisable that a new membership period be terminated, the procedure will be as follows:

- (a) The new member shall be called before the VP of Standards, President, New Member Educator and an advisor for a formal hearing which will entail warning of her inappropriate behavior/failure to comply with chapter policy.
- (b) If said behavior persists, the new member must be given the opportunity to turn in her pin before a vote is taken by the Alumni Advisory Committee. If approved by the AAC, the chapter may vote to approve or object the new member period termination by a two-thirds vote.

### **Section 7: Initiation.**

A new member will be initiated when she has met the following requirements:

- (a) Payment of all international, chapter, and initiation fees.
- (b) Satisfactory completion of the new member program including receiving 90% or better on all new member quizzes.
- (c) Demonstration of the willingness to accept the full responsibility of membership.
- (d) Acceptance of the high standards of decency and integrity required by the chapter.
- (e) Participation in the chapter and campus activities.
- (f) New members are required to attend new member meetings.
- (g) New members are required to attend the new member retreat.

### **Section 8: Big Sisters.**

Big sister gifts for revelation are to be approved by the new member educator before the revelation begins. Initiation gifts are to be present and complete at the sorority house the night before initiation for the new member educator's approval. Failure to present your little sister with either of these items or to be present at either of these events without excuse will result in punishment to be decided by the Behavioral Chapter Relations Chair.

### **Section 9: Cultural Diversity Statement (Governing Documents).**

Alpha Omicron Pi recognizes that diversity is integral to a well-rounded membership experience and that each potential new member and member possesses special characteristics that they can contribute to the organization. The Fraternity seeks to nurture merit, talent, and achievement by supporting diversity, particularly acknowledging the need to remove barriers to the selection, retention, and advancement of our potential new members and members. Alpha Omicron Pi does not participate in or tolerate the discrimination, harassment, or retaliation of potential new members or members based on race, ethnicity, sexual orientation, learning/physical abilities, or religion. The Fraternity believes that all individuals are unique, with inherent worth and dignity, and should be treated with respect.

## **Article IV** ***Recruitment***

### **Section 1: Recruitment (Governing Documents and Recruitment Manual).**

- (a) All Recruitment functions (workshops, parties, committee meetings) are mandatory. All Chapter members will receive a Recruitment contract to sign in the fall semester. This contract will list the dates of Recruitment workshops, Recruitment-related events, and their coordinating fines.
- (b) Excuses – All excuses must be received prior to the events. The VPMR and the AAC will determine if an absence will be excused. Excuses for formal recruitment and the workshop week prior will be accepted up until a date that is determined by the current recruitment chair. In cases of unforeseen emergencies, you must call the VPMR or one of her assistants as soon as you realize that you will not be able to attend an event. You must still fill out a formal excuse form for your absence. Summer jobs and vacations are not to be excused. Unexcused absences will automatically result in a penalty of \$150 dollars per missed day of recruitment, and \$50 per missed roll call (see *appendix 2*). Internships and abroad studies will be excused provided the student receives credit hours from the university or the internship/abroad study is required for graduation in her major. Internships/abroad studies will only be excused for the duration of its term. Members are strongly encouraged to schedule so that they can participate in workshops and recruitment. Internships/abroad studies must be approved by the VPMR and show documentation in order to be excused.
- (c) The VPMR, two (2) recruitment assistants and two (2) MIF chairs are to be elected in the fall, following formal recruitment.
- (d) The VPMR will utilize the Executive Recruitment Committee to plan all recruitment functions. The Executive Recruitment Committee shall consist of the VPMR, her assistants, four (4) Day Heads, Chapter Relations Chairman, Alumnae Relations Chairman, and the Recruitment Adviser.

- (e) The VPMR and her assistants shall appoint the four (4) day heads. Day heads will be assigned a specific event during Recruitment (Open House, Philanthropy, Sisterhood, Preference), and they, along with their committee, are completely responsible for the planning and executing of that event.
- (f) All Chapter members will be placed on a Day committee for Recruitment. Committee members will be responsible for assisting their Day Head in the planning and execution of their assigned day.
- (g) All clothing, shoes, and accessories worn during Recruitment must be approved by the VPMR and her assistants. The VPMR and her assistants will have their attire approved by an adviser.

## **Article V Chapter Meetings**

### **Section 1: Meetings.**

- (a) **Time.** Each Wednesday there will be regular meetings of business of the Alpha Delta Chapter in the AOII Chapter House. The time of the meeting will be set by the Leaders' Council.
- (b) **Attire.** Dressy chapter meetings require badge attire. The only times any denim may be worn is at informal chapter meetings. Formal chapter meetings require white ritual attire (white dress/white shirt and skirt, white dress shoes, no noticeable make-up, limited jewelry, etc.).
- (c) **Attendance.** All members are required to attend 90% of the chapters per semester. Once a sister is transitioned to alumnae status, she will not be required to attend chapter. Each sister is allotted two unexcused absences per semester. Upon further absences, the sister will have to pay a \$25 fine per each unexcused absence.
- (d) **Excuses for absences.** Class is an excusable reason for absence from chapter meetings if it is the only offered section of said class, or if it cannot be avoided that a sister take said class at that time. A copy of a sister's class schedule must be submitted as proof to the Points and Fines Chair within the first two weeks of school as proof that this is the reason for absence. All sisters are required to turn in a hard copy excuse prior to the event. Validity of excuses for missed chapter meetings are left to the discretion of the Secretary. Unexcused absences from chapter meetings result in no received points for that meeting. Also, inappropriate attire results in no received points, as well. Member may only be excused from chapter for illness if they present a doctors note to the secretary. In order for a member to be excused for work purposes they must present a copy of their work schedule every week.

### **Section 2: Meeting Procedures.**

Meetings will be opened with a short ritual. The order of business will be as follows: Approval of previous week's minutes, reading of the chapter balance, new business, announcements, and adjournment.

### **Section 3: Discussion.**

There will be a five-minute limit to any discussion to be enforced by the Vice President of Administration. Every discussion will follow Roberts Rule of Order. The discussion may be

continued with another motion with a fifty percent plus one vote in favor of the continuing of said discussion. Members on probation for any reason have no voice or vote in this matter. The Behavioral Chapter Relations Chair is responsible for submitting a list of those ineligible to vote to the VPA and Chapter President before voting takes place.

#### **Section 4: Motion.**

If there is a recommendation of a course of action, a member shall make a motion. All motions must be moved, followed by a second, stated by the chair, and then voted upon. Only one motion will be on the floor at a time. The only discussion after a motion is made should be either a point of inquiry or an amendment to said motion. Two-thirds vote must take place to continue the discussion of a closed motion.

#### **Section 5: Voting.**

- (a) There are three options when voting: Favor, opposed, and abstention. A majority is required to approve all but the following, which require a two-thirds vote:
- i. Bringing a terminated new member back onto the floor
  - ii. Amending/waiving bylaws
  - iii. Imposing extraordinary expense assessments
  - iv. Bringing any closed motion back onto the floor
- (b) A member can submit a vote to the Chapter President if she is excused from a meeting where voting is going to take place. This vote will only be counted during the first round of voting.

### **Article VI Officers**

#### **Section 1: Titles.**

The Leaders Council officers of the Alpha Delta Chapter are as follows: President, Vice President of Administration, Vice President of Education, Vice President of Communications, Vice President of Recruitment, Vice President of Academic Development, Vice President of Chapter Development, Vice President of Standards, New Member Educator, Chapter Treasurer, Keeper of the Ritual, House Manager, Secretary, Social Chair, Panhellenic Delegate, Philanthropy Chair and Senior Alumni Relations

The officers of the Alpha Delta Cabinet are as follows: Assistant Rush Chairs (2), Parents' Weekend Chairs (2), Homecoming Chairs (2), Asst. Homecoming Chairs (2), Assistant Sisterhood Chairs (2), Assistant Academic Development, Historian, Chaplain, T-shirt Chair, Asst. T-Shirt Chairs (2), Assistant New Member Educators (2), Freshmen Panhellenic Delegates (2), Marketing Chair, Sports/Intramural Chair, Song Leader, Run for Roses Chair, Strike Out Arthritis Chair, Community Service Chair, MIF Chairs (2), Finance Assistant, Social Chair Assistant and Keeper of the Ritual Assistant.

#### **Section 2: Qualifications.**

Any member who is in good standing with the sorority and with the University of Alabama shall be eligible to hold an elected or appointed office in the chapter, providing the following qualifications are fulfilled:

- (a) Beginning with the Fall 2012 elections, the Leaders' Council officers have a required minimum accumulative GPA of 2.75 on a 4.0 scale. Cabinet Officers have a required minimum accumulative GPA of 2.5 on a 4.0 scale. If at any time during a sister's term in office her overall GPA falls below these requirements, she must resign from her office and a new officer will be elected.
- (b) All Leaders' Council members are required to live in the Alpha Delta Chapter House during their terms of office.
- (c) Failure to fulfill duties of an office will result in a warning by the Behavioral Chapter Relations Chair. If behavior persists, the sister will be asked to resign (Complete description of officer duties are found in the CCOM).
- (d) Member of Leaders' Council are permitted two absences from weekly meetings per semester with valid excuse that must be approved by the president prior to the meeting. Failure to comply with this requirement results in removal. Cabinet officers must attend one leaders' council meeting per month. If a LC member does not complete a progress report by a due date set by the President, twice, it counts as one absence.
- (e) Cabinet members are strongly encouraged to attend the first LC meeting of each month. If this is not possible, it is mandatory that each cabinet officer attend one LC meeting during each month. If an event is approaching that is chaired by a Cabinet officer it is required that she attend LC meetings for the entire month of said event.

### **Section 3: Nominations/Elections.**

The Alpha Delta shall follow the official Alpha Omicron Pi Election Procedures. If the Chapter President office becomes vacant mid-term, the chapter will elect a new Chapter President from the current members of leaders' council. For all other vacancies, a combined vote of a Leaders' Council/Cabinet meeting vote shall fill the position.

### **Section 4: Installation.**

Officers shall be installed within fourteen (14) days of elections.

### **Section 5: Duties of Officers.**

Each officer is required to fulfill her duties as stated by this chapter and Alpha Omicron Pi. Late Alpha Link reports and paperwork that result in personal fines will be the responsibility of the appropriate officer. Each officer shall maintain a collection of her paperwork and records of finances and responsibilities to pass to her successor. Each new officer shall submit her plans for her term to the Chapter President within fourteen (14) days of election. Officer Transition Workshop is mandatory for outgoing and incoming officers.

### **Section 6: Appointment of Officers.**

Leaders' Council possesses the power to appoint officers if necessary.

### **Section 7: Advisor Elections and Appointments**

Each collegiate chapter shall elect annually a chapter adviser from a list of alumnae previously presented to the assigned Network Specialist for approval. The Chapter Adviser shall serve for a

term of one year or until the election of her successor. She is responsible to participate and be present at weekly chapter meetings, Leader's Council meetings, and serve as a member of the AAC. If it is necessary to fill the chapter adviser position in the middle of her term, the same procedure as stated above shall be used to approve nominees and elect a new chapter adviser who shall serve for the remainder of the term. The elected Adviser shall be a member of Council by virtue of her office and must be a full-time faculty, staff, or a full-time employee of The University of Alabama.

## **Article VII Leaders' Council**

### **Section 1: Meetings.**

Meetings shall be held weekly at a time set by a vote of the council. Meetings will be open to any member wishing to attend unless otherwise designated.

### **Section 2: Purpose.**

It shall be the duty of Leaders' Council of the Alpha Delta Chapter to plan the yearly goals for the chapter as well as to discuss these plans and make further recommendations to the chapter. The purpose shall be to streamline and speed up the chapter business so that meetings may be efficient and timely.

## **Article VIII Finances**

### **Section 1: Dues.**

- (a) **New Member Fees.** A new member fee is to be paid immediately after pinning to be sent to internationals for pinning fees.
- (b) **Initiation.** At the time of initiation, new member must purchase a lifetime badge release and be up to date on dues per Billhighway. Failure to do so will result in the defer or possibly the cancellation of the new member's initiation.
- (c) **Member Dues.** Dues shall be paid every semester. Members may pay the bill in its entirety at the semester's beginning, or make five separate payments due no later than the 10<sup>th</sup> of the month for the first five months of the semester. After the 10<sup>th</sup> day of the month, dues are considered past due. 30 days' late results in financial probation as well as late fees. The amount of dues is subject to change per semester.
- (d) **Budget.** The Chapter will vote to approve the Chapter Budget each Spring semester. The approved budget will be posted in the Chapter house for all members to see. A detailed breakdown of Chapter dues will be included with the yearly budget.
- (e) **Fee increase.** The Chapter must approve by a 2/3 vote all Alpha Delta Chapter fee increases.
- (f) **Social.** In order for the Chapter to have social events, no more than 5% of the Chapter can be in arrears (more than 30 days past due).
- (g) **Interns and Study Abroad.** Interns and Study Abroad students will pay all international dues.

## Section 2: BillHighway

- (a) **Membership Fees.** Every new member shall sign a financial contract when they begin their new member period. Failure to sign a contract and/or pay all new member fees and dues will result in denial of initiation. All initiated members are required to sign a binding financial contract at the start of each academic year. All transfer members are required to sign a contract at the beginning of their first term with the chapter. All new and initiated members of AOII are required to pay all fees and dues via the BillHighway system. Financial irresponsibility shall subject a member to possible probation, suspension, and/or collections. All members are required to sign the Billhighway Financial Agreement at the beginning of the semester.
- (b) **New Members.** All fees shall be collected prior to initiation. International New Member Fee.
- i. An International New Member Fee is required from each new member and shall be remitted to Headquarters within ten (10) days after formal pledging.
  - ii. International Initiation Fee. An International Initiation Fee will be collected from each new member who is to be initiated.
  - iii. Building and Furnishing Fee. A Building and Furnishing Fund fee of \$----- will be collected from each new member who is to be initiated.
  - iv. Badge Fees. The chapter shall collect from each new member who is to be initiated the fee for the life leasehold for the badge of her choice.
  - v. Chapter New Member Fee (Local Dues). The Chapter shall collect from each New Member a local dues fee.
  - vi. Technology Fee. The Chapter shall collect from each member a technology fee once a year.
- (c) **Initiated Members.** All members must pay all chapter dues and fees via BillHighway. If a member's monthly invoice is not paid in full and/or if a payment plan has not been agreed upon by said member and the Chapter Treasurer, a late fee which is charged by BillHighway will apply to said member's account.
- i. Dues for Initiated Members. Chapter membership dues will include all fees to AOII International Headquarters and local chapter dues. Each chapter member is also required to pay fees assigned by the Corporation Board. No other fees shall be assessed without a majority vote of the Chapter. Chapter dues will be decided and voted on by the chapter upon presentation of the chapter budget in the spring, and affirmed upon presentation of the revised chapter budget in the fall.
  - ii. Billing. All dues and fees assessed to chapter members or new members will be billed directly by BillHighway.
  - iii. Outstanding Balance Procedures and financial irresponsibility. The chapter will use the following procedures for the collection of money that is past due:
    1. In the event that money owed to the chapter is 30 days past due, the chapter member will be called to a Standards Meeting to establish a payment plan and sign a promissory note for all money owed. This member shall be denied voice and vote at chapter meetings and is not permitted to attend social functions.

2. In the event that money owed to the chapter is 60 days past due, the chapter member will be called to a Standards Meeting and placed on International Probation.
  3. In the event that money owed to the chapter is 90 days past due, the chapter member will be called to a Standards Meeting will be suspended.
  4. Per the financial contract that is signed by each chapter member, the chapter has the right to collect the full amount of any outstanding balance plus late fees owed to the chapter. Members who are unwilling to fulfill their financial commitment to the chapter will be sent to collections if necessary. The collections process is implemented by BillHighway and is a serious consequence for those who chose not to fulfill their financial obligations to AOII.
  5. 5% Rule. Any social event or function shall be canceled if 5% or more of the chapter's membership has money past due.
- iv. Bounced Check. Any member who submits a check with insufficient funds will be required to pay the bounced check fee as assessed by said banking institution and/or by BillHighway.
  - v. Payment Plans and Promissory Notes. Any member unable to pay the amount of the invoice in full by the due date must contact the Chapter Treasurer to arrange an alternate payment plan and sign a binding promissory note. All payments must be collected according to the plan. If payment of the established plan is delinquent at any time, all money will be due in full and subject to collections. All accounts must be paid in full before the end of each semester.
  - vi. Certified Letters. If a certified letter has to be sent to a members' guardians concerning her behavior, the cost of the certified letter will be charged to her BillHighway Account.
- (d) In the case that the Alpha Delta chapter of Alpha Omicron Pi goes defunct or is terminated, all funds will be allocated to Alpha Omicron Pi headquarters.

## **Article IX Committees**

### **Section 1: Committees (CCOM, Governing Documents, Recruitment Manual, Chapter Relations Handbook).**

- (a) LC officer shall have a committee if the officer deems it necessary. Cabinet members who chair an event will be assigned a committee. Any other officers may request a committee.
- (b) Every chapter member must serve on one Chapter committee and one Recruitment committee.
- (c) The Chapter President and Chapter Adviser are ex-official members of all Committees.
- (d) Executive Recruitment Committee – The purpose of this committee is to assist the VPMR in planning and executing all aspects of Formal Recruitment. The members of this committee were established in Section IV – d.
- (e) Standards Committee – The purpose of this committee is to serve as both the judicial and sisterhood branch of the chapter. It shall be empowered to determine

the standard of conduct and attitude; and, shall take action on any infringement thereof. The CRCo is also vested with the responsibility of maintaining a sense of sisterhood throughout the chapter. The CRCo shall consist of the following:

- i. Standards Chairman
  - ii. (4) Class Delegates
    1. Each delegate is required to have the minimum GPA required to hold a Cabinet office.
    2. Delegates are to be slated during class caucus and then elected during elections. Their term runs concurrently with the election term. Their term runs concurrently with the election term.
  - iii. Chapter President
  - iv. Chapter Relations Adviser
  - v. Chapter Adviser
- (f) Chapter Development Committee - It is the purpose of this committee to offer fun activities that are designed to develop and strengthen the bonds between members. These bonds provide a support network between chapter members, thus creating a positive AOII environment – one that reflects credit upon individual members and the chapter as a whole. Consequently, the job of the CD Committee includes building a positive atmosphere, team building, sisterhood, and enhancing motivation, respect, and appreciation. By focusing on the friendships and fun of membership in AOII, this committee solidifies the framework for a lifetime connection to AOII. The Chapter Development Committee (CD Committee) consists of the following:
- i. VP of Chapter Development
  - ii. (3) Class Delegates representing the Sophomore, Junior and Senior classes
    1. Each delegate is required to have the minimum GPA required to hold a Cabinet office.
    2. Delegates are elected during class caucus meeting prior to chapter elections. Their term runs concurrently with the election term.
  - iii. Chapter Relations Adviser
  - iv. Chapter Adviser

## **Article X Academics**

### **Section 1: Academic Development Policy (*Governing Documents, Academic Development Policy*). *See appendix 1.***

- (a) The VPAD will evaluate the Chapter's Academic Policy at the beginning of every semester after grades from the previous semester have been released and evaluated. Any change to the policy is voted on by chapter vote, either alone or along with the Chapter bylaws, for implementation in the same semester.
- (b) Failure to attain the minimum requirements of a 2.0 semester GPA for 2 consecutive semesters will result in International Probation. She will lose her voice and vote during all chapter discussions and will lose all social privileges. If the member still falls below a 2.0 for the third consecutive semester, she will be suspended from the Chapter.

- (c) Study hall hours are assigned to and required of a sister that earns a GPA of less than a 3.0. Failure of completion of these hours will result in international probation. Any member who is not capable of completing these hours in the assigned locations must receive special permission from the VPAD to complete them elsewhere. The assigned hours are as follows, and are also stated in the Alpha Delta Academic Policy:
- a. Semester GPA below 1.0—9 weekly hours of study hall.
  - b. Semester GPA between 1.1 - 1.5—8 weekly hours of study hall.
  - c. Semester GPA between 1.51 - 2.0—7 weekly hours of study hall.
  - d. Semester GPA between 2.01 - 2.2—6 weekly hours of study hall.
  - e. Semester GPA between 2.26 - 2.5—5 weekly hours of study hall.
  - f. Semester GPA between 2.51 - 2.75—4 weekly hours of study hall.
  - g. Semester GPA between 2.76 - 2.99—3 weekly hours of study hall.

Failure to complete study hall hours will result in a \$25 fine per uncompleted week of study hall hours, inability to attend the next social event, as well as academic standards. Failure to complete study hall hours can result in termination of social privileges. New members will continue their study hall hours after initiation, but will not have to attend Sunday night study hall at AOII. Excess study hall hours will not roll over from one week to the next. You must complete your mandatory hours every week.

- (d) The Chapter will purchase a “Ruby A” honor badge for the New Member who has the highest cumulative GPA within her member class for the first semester that she pledged AOII. Any other member who makes a 4.0 or higher during her first semester will have the opportunity to purchase a “Ruby A” honor badge. In the event of a tie, LC will discuss and decide who they feel should receive the award.

## **Article XI**

### **Chapter Housing**

#### **Section 1: Housing Requirements.**

Collegiate members are required to live in the existing chapter housing when space is available and when it is not contrary to college or university rules.

#### **Section 2: House Draw.**

- (a) The House Draw shall fill in the following manner:
- i. All LC positions will be guaranteed a position in the house.
  - ii. In order to be deemed eligible to participate in House Draw, a member must have paid her dues in full from the previous and current semesters. (New members having only been present for one semester must have paid her dues in full only from the current semester.)
  - iii. Next, all members eligible to live in the house will be selected based on the point system, greatest to least.
- (b) The Room Draw shall be conducted in the following manner:
- i. The Chapter President will be first to receive the presidential bedroom.
  - ii. The members selected in the house draw will then be eligible to choose their room. Each sister shall then pick their room by following the order of points

from greatest to least regardless of LC positions (as outlined in the house draw points system).

### **Section 3: House Rules.**

- (a) Beginning with the Fall 2003 member class, all members are required to live in the Alpha Delta Chapter House for one (1) year as housing is available. Failure to do so can result in suspension of membership.
- (b) Any members who have a valid reason for not living in the Alpha Delta Chapter House must submit their request in writing to the AAC and attend a hearing with members of the AAC.
  - i. All members of Leaders' Council must live in the Alpha Delta house during the term of their office.
  - ii. No member of Alpha Omicron Pi is at any time to store, consume, or serve alcoholic beverages or illegal drugs in the Alpha Delta House or any other AOII Chapter House. Doing so will result in International Probation and/or Suspension.
  - iii. All Chapter members living in the Alpha Delta Chapter House must sign housing contracts and pay a deposit to the Alpha Delta Corporation Board. Failure to do so will result in loss of spot.
  - iv. If a vacancy occurs in the house and the House Manager is unable to fill this spot, the chapter member with the lowest amount of points accumulated will be required to fill that spot. In the event that person already lives in the house, then the chapter member with the next lowest amount of points will have to move in, etc until the vacancy is filled.
- (c) When concerning the parking lot on the side of the Alpha Delta Chapter House:
  - i. One spot is reserved for the Chapter President. A parking ticket of \$50 will be assessed to any Chapter member parking in her spot or blocking her in.
  - ii. One spot is reserved for the House Director. A parking ticket of \$50 will be assessed to any Chapter member parking in her spot or blocking her in. House Manager will levy these tickets when advised by the House Director of infractions.
  - iii. All other spots are reserved for the members of the Senior Class that are in good standing and are not on special status. As stated in *Appendix 1*, a member in good standing has completed 80% of her points required set by the Points and Fines System.
  - iv. Parking Tickets in the amount of \$25 will be assessed to any Chapter members parking in the lot that don't meet the requirements. These tickets will be levied by a member of the CR Co. Seniors are not to take it upon themselves to enforce these regulations and doing so may result in Chapter Relations intervention and loss of their privileges
- (d) All members must adhere to the House Rules outlined in Appendix 3.
- (e) Alcoholic beverages of any kind are not permitted in or on AOII property. This includes inside chapter housing, in member's rooms, as well as on any porches, lawns parking lots, or in members' cars in the parking lot. Failure of any chapter or member to comply with this rule is a direct violation of AOII policy and could result in International Monitoring, International Probation, or even removal of the chapter

charter. This is a violation of AOII's insurance policy and could risk cancellation of insurance for all AOII collegiate chapters. This rule is in accordance with The Governing Documents of AOII.

## **Article XII Member Status**

**Section 1. *Special Membership Status.*** Under special circumstances, a collegiate member in good standing may apply for a change in membership status for a specific time period as outlined below. There are three different statuses a member can apply for including Leave of Absence, Special Status-On Campus, and Special Status-Off Campus. For each of these statuses, the member must return to active collegiate status at the conclusion of her term on a special status.

***a. Leave of Absence.***

Leave of Absence is reserved for those chapter members who are struggling academically, personally, or financially and need time away from the chapter in order to focus on these other priorities. With this status, the expectation is the member will return to active status once she has taken care of her situation(s).

***b. Special Status-On Campus.***

Special Status-On Campus is reserved for those chapter members who are on campus, but have other duties that might detract from the amount of time they can devote to AOII. This may occur when the member is enrolled in an academic program or has an on-campus internship that requires her to spend the majority of her time doing things for her program.

***c. Special Status-Off Campus.***

Special Status-Off Campus is reserved for those chapter members who spend a majority of time away from campus completing their studies and cannot attend AOII meetings or events. This may occur when a member is enrolled in a program that takes her off campus, such as an internship, student teaching, or a nursing clinical. This may also occur when a member is completing a travel/study abroad program and will be taking classes in a different location.

***d. To obtain a change in status of Leave of Absence, Special Status-On Campus, or Special Status-Off Campus, the following criteria must be followed:***

- (1) The member requesting a change of status must be an initiated member of Alpha Omicron Pi Fraternity.
- (2) The requested status would be for a specific time period as indicated on the application. A collegiate member can apply for any of the three statuses during any quarter/semester as an undergraduate member.
- (3) The member must obtain written approval for the status change, including the length of time for which the status will be effective, from the chapter's Standards Committee and the Alumnae Advisory Committee. This status is effective when notification is sent by the chapter's AAC and received by the member seeking the special membership status. Should the Standards Committee or AAC not approve a status application, a denial notification must be sent.

- (4) A member can only be on a status for a total of four quarters/three semesters during her time as a collegiate member.
- (5) The member is responsible for the payment of International Dues and Fees during her time on a special membership status.
- (6) Chapter fees may be reduced or waived at the discretion of the chapter's Standards Committee and Alumnae Advisory Committee.
- (7) Corporation fees (development fees or room and board) may be reduced or waived at the discretion of the chapter's Corporation. The AAC must work with the chapter's Member Finance Administrator and NS-Finance before removing Corporation fees. Corporation fees will only be removed once the AAC has obtained approval by the chapter's Member Finance Administrator.
- (8) The member will remain on the chapter register during her time on a special status. When a member applies for a special status, she must indicate the chapter events she wishes to attend (if any) and the chapter will bill her accordingly for attending the indicated chapter events. The member may attend chapter meetings (including membership selection meetings) but does not have voice or vote in those meetings. Since members on special membership status do not have voice or vote at chapter meetings, they are not included in any quorum calculations. The member may not hold an office but may participate in committees and task forces at the discretion of the Leaders' Council.
- (9) Members on a special membership status shall not be required to take the International Membership Exam.

### ***Alumna Status Under Special Conditions.***

#### ***a. Recolonization or Reorganization.***

The Executive Board, upon unanimous vote, shall have the power to place collegiate members on alumnae status, conferred only when the Executive Board has determined that there is apparent difficulty in maintaining the chapter and a recolonization or reorganization is planned. When placed on such status, the member shall be considered an alumna member in good standing.

#### ***b. Special Chapter or Member Circumstances.***

The Executive Board, upon unanimous vote, shall have the power to place a collegiate member on alumna status if an individual member's life circumstances dictate that she cannot fulfill her membership responsibilities and it would be inequitable for the chapter to suspend her.

#### ***c. The designated member of Headquarters staff must endorse the request to the Executive Board.***

When placed on such status, the member shall be removed from the chapter roll submitted to Headquarters and shall be considered an alumna member in good standing.

#### ***d. Billing.***

A collegiate member who has requested early alumna status shall remain on the chapter roll and shall continue to be included in billing for all international dues and fees until the notice of change in membership status is sent from Headquarters. At that time she shall be removed from the chapter roll and shall no longer be included in international billing.

### ***Section 7. Appeal.***

- a. A member whose request for a change in status is denied by the Standards Committee may

appeal the decision directly to the chapter's Alumnae Advisory Committee within 14 days of being notified of the decision. The appeal shall be heard by a panel consisting of three AAC members determined by the Chapter Adviser. The panel shall either uphold the decision or overturn the decision. The panel's decision is final. A member of the panel shall send the panel's decision to the chapter member, Vice President of Standards, and Standards Adviser within 14 days of receiving notice of the appeal.

b. A member whose request for a change in status is denied by the Alumnae Advisory Committee may appeal the decision directly to the designated member of Headquarters staff within 14 days of being notified of the decision. The appeal shall be heard by a panel consisting of the assigned Headquarters staff member, an additional Headquarters staff member appointed by the supervisor of the assigned Headquarters staff member, and a Network Specialist. The panel shall either uphold the decision or overturn the decision. The panel's decision is final. The designated member of Headquarters staff shall send the panel's decision to the chapter member, the Chapter President, Vice President of Standards, Standards Adviser, and the Chapter Adviser within 14 days of receiving notice of appeal.

c. A member whose request for a change in status is denied by the Executive Board may appeal the decision upon written request to the Executive Board for reconsideration. The decision of the Executive Board upon reconsideration is final.

#### **Section 4. Billing**

A collegiate member who has requested alumna status shall remain on the chapter roll and shall continue to be included in billing for all international dues and fees until the notice of change in membership status is sent from Headquarters. At that time she shall be removed from the chapter roll and shall no longer be included in international billing.

### **Article XIII Activities**

#### **Section 1: Special Campus Events.**

- (a) The amount of required participation during campus events shall decrease as the seniority of a sister progresses.
- i. Example: Homecoming may require 20 work hours for freshman, 20 for sophomores, 10 for juniors, and 5 for seniors. Freshman and sophomore must have the same number of hours.

#### **Section 2: Activity Participation.**

- (a) Two extra-curricular activities are required for every member of the chapter.

#### **Section 3: Community Service**

All members must complete ten required SLPRO hours per semester with a \$5 fine per hour with the money going towards Delores Rhodes scholarship.

### **Article XIV Revision of Bylaws**

#### **Section 1: Revision of Bylaws**

- (a) The Alpha Delta Bylaws should be reviewed by the VPA and Leaders' Council each semester. Any proposed changes should be discussed and then written by the VPA. These should be approved by the Leaders' Council, and then presented to the chapter. The chapter will vote to amend or maintain the bylaws the chapter meeting following the presentation.
- (b) Before the end of each semester, the Chapter should vote on any Bylaw revisions. All bylaw revisions must be approved by a 2/3 vote of those eligible members.
- (c) The Chapter Bylaws can be amended at any time during the Academic year. All bylaw amendments must be approved by a 2/3 vote of the Chapter membership.

## **Article XV Conduct**

### **Section 1: Standards Contract**

Each year, a contract will be distributed by the Vice President of Standards outlining behavioral expectations of the upcoming term. Every chapter member is required to read and sign the contract, stating that she will adhere to the following guidelines (see Sections 2-4).

### **Section 2: General Behavior**

As young women representing the Alpha Delta chapter of Alpha Omicron Pi, it is our duty to conduct ourselves in the highest manner, displaying class and respect. It is imperative that we try to abstain from situations involving the following: profanity, vulgar gestures and language, excessive intoxication, distasteful attire, public nudity, drug paraphernalia, and any other items that may compromise the reputation of our sisterhood.

### **Section 3: Social Media Etiquette**

Use discretion when uploading pictures, text, etc. to any form of social media. Forms of social media include, but are not limited to: Facebook, Twitter, Instagram, etc.

### **Section 4: Consequences**

If a chapter member lacks good judgment when making a behavioral decision, the following consequences will ensue:

(a) If the behavioral issue occurs at an AOII function, a Leaders' Council member present at the event (the Chapter President or Vice President of Standards, if available) should be notified, who will in turn ask that the inappropriate behavior be ceased. If this fails to resolve the issue, the offender will be asked to leave the premises. Actions may result in a formal Chapter Relations hearing.

(b) If the behavioral issue occurs elsewhere, the current Vice President of Standards should be notified, and she will handle the situation in confidence. Actions may result in a formal Chapter Relations hearing.

(c) If the behavioral issue occurs on a form of social media, the current Vice President of Standards should be notified, and she will handle the situation. If a member of Leaders' Council sees the violation, she also has the authority to address the matter. When requested to remove/delete inappropriate content the member shall comply immediately.

(d) Multiple offenses or failure to comply with the measures previously stated will result in a formal Chapter Relations hearing. At that point, the Vice President of Standards and her Chapter Relations committee will determine further repercussions for the individual.

*Appendix I:*

**Academic Development Policy (*VP Academic Development Manual*).**

**I. Chapter Expectations and Policies**

**(a) Expectations**

- i. Each collegiate chapter must have in place and be accountable for the use of the International Academic Development Program as well as planning a calendar of events that will help support the academic performance of its members.
- ii. Alpha Omicron Pi expects its collegiate chapters to maintain a semester/quarter grade point average equal to the campus all women's average or the all sorority average, whichever is higher\*. On campuses where these statistics are not available, the collegiate chapter is expected to maintain a GPA of at least 2.75 on a 4.0 scale or a 3.75 on a 5.0 scale.
- iii. Each chapter is expected to remain in the top half of the Panhellenic ranking on its campus.

**(b) Policies**

- i. If the chapter's average falls below the all-women's average or the all sorority average, whichever is higher, the chapter will be placed on academic monitoring, which includes:
  - a) Obtaining prior approval from the Collegiate Network Programming Specialist before proceeding with any AOII-sponsored social activity. (The intent of this policy is to ensure that a chapter does not have too many activities planned for the term, and consequently, not enough time left to devote to academics.)
  - b) Loss of eligibility for a Distinguished Service Award at International Convention.
- ii. If a chapter's average continues to fall below the all women's average or the all sorority average, whichever is higher, or the chapter shows willful disregard to the scholastic standards of the Fraternity, the chapter will be placed on International Probation (Bylaws, Title II, Article XIII) which includes:
  - a) Social functions for the chapter will be limited or may be eliminated altogether. This sanction will be recommended by the Network Team and approved by the Executive Board.
  - b) Loss of eligibility for a Distinguished Service Award at International Convention.
  - c) Loss of voice and vote at meetings of Council.

*\*Summer term grades are not considered.*

**II. Member Expectations and Policies**

**(a) Expectations**

- i. Chapters must require for pledging a 3.0 minimum GPA on high school grades. A 2.75 minimum GPA on college grades and scholastic good standing with the college or university is required for pledging continuing students. Chapters may establish higher requirements for pledging new members if so approved by chapter vote and included in the chapter bylaws.
- ii. Each chapter must establish a minimum required GPA for its members and new members.
- iii. Each chapter member and new member is expected to maintain the scholastic average required by the Chapter Bylaws.
- iv. If a member does not maintain the required GPA, she loses the rights and privileges as stated in the Chapter Bylaws for a term, or until her scholarship is again at the required GPA.

**(b) Policies**

- i. Chapters must require a minimum 2.75 GPA for members to be elected to a Leaders' Council position and a minimum 2.50 GPA for all other elected and appointed officer positions. Chapters may establish higher requirements for members to be elected to office if so approved by chapter vote and included in the chapter bylaws.
- ii. A collegiate member can be placed on International Probation for failure to achieve a 2.0 GPA on a 4.0 scale (or equivalent grade requirement) for two consecutive terms. (Bylaws, Title II, Article XI, Section 2)

*Appendix 2:*

**Points and Fines System**

- Each member is responsible for earning a set number of points as determined by the number of events scheduled each semester ahead of time. These will be listed on the sorority calendar in advance.
- In order to maintain good standing, a member must obtain 80% of the required points.
- A member must be in good standing to attend social functions.
- Members with outstanding bills cannot attend social functions
- Members with outstanding bills cannot be eligible for an upcoming House Draw process.
- The number of points required will be determined based on the number of chapters and other mandatory events scheduled. The members will be told the total at the start of each semester.
- Members must turn in a hardcopy excuse prior to the event in order for the excuse to be given consideration.
- The following events are how members will earn the required number of points:
  - Chapter Meetings (1 point each)
    - All chapter meetings are mandatory.

- A total of 10 points can be achieved per semester (2 Chapter meetings are excused).
- Ritual (5 point per event)
  - All ritual events are mandatory.
- Finance (10 points)
  - All bills must be paid on time (5 points total)
    - Each member will receive 1 point per monthly bill paid on time to total 5 points.
  - Housing Contracts turned in on time (1 point)
- Recruitment (total available points will vary)
  - Participation in formal recruitment (5 points)
  - Participation in formal recruitment workshop (5 points)
  - Events including but not limited to workshops and letter writings (2 point per event)
- Academics (10 points)
  - All members not on study hall watch will receive the full 10 points for each semester.
  - Those on study hall watch will receive 1 point per week of study hall hours completed to total 10 points. There are about 10 weeks of study hall per semester.
- Sisterhood (10 points)
  - Each member must attend two events per semester not to include sisterhood chapters. (5 points per event)
- Education (4 points)
  - Membership exam completed on time (2 points)
  - Alcohol and Hazing Contracts (2 points)
- Homecoming (5 points)
  - Each member must complete required homecoming hours and events as set by the Homecoming Chairs and the Leader's Council. Based on the percent of requirements completed, members will receive the equivalent percentage of 5 points.
- Panda Points
  - Each member must complete 10 Panda Points each semester
  - Panda Points can be gained through a combination of Panhellenic approved events, AOII Philanthropy events, and SLPRO listed activities
  - Second semester seniors only have to complete 5 points.
  - Run for Roses and Strike Out Arthritis are mandatory events and will not count for Panda Points
  - Each uncompleted Panda Point will result in a \$10 fine.
- Activities (2 points)
  - Each member is required to be involved in two other activities on campus. (1 point per activity)

- **Bonus Points**

- Going beyond the requirements of the categories listed below (1 point per event)
    - Panhellenic
    - Philanthropy
    - Sisterhood
    - Homecoming events
  - Attending intramural game (1 points)
  - Having a GPA above a 3.5 (1 point per semester)
  - Greek Week Events (1 points per event)
  - Swaps (1 per event) – including check in at designated time and place
  - Any other events approved by Leader’s Council.
- Members will still be fined for missing the following events. These events are still counted in the number of points.
    - Recruitment Workshop: \$150/day
    - Missed Roll Call during Recruitment Workshop: \$50/day (maximum fine of \$150/day)
    - Initiation: \$100
    - Chapter: After 2 unexcused absences, the sister will have to pay a \$25 fine.
    - AOII Philanthropy Events: \$50/event
    - Each uncompleted Panda Point will result in a \$10 fine to Bill Highway
      - Half of the total Panda Point fines will be donated to The Arthritis Foundation
    - Failure to complete study hall hours after two warnings will result in a \$25 fine per uncompleted week of study hall hours.
    - Required Homecoming Events: \$25
    - Pinning: \$25
    - De-Pinning: \$25
    - Ritual Workshop: \$50/day
  - Other Fines
    - Actions by members or their guest at any functions that result in the loss of the security deposits shall result in a minimum \$200 fine plus any other damages that the fraternity is held responsible for.
    - Each member who has not taken or passed the membership exam 3 weeks after it is first given will pay a \$50 fine.
    - Any underclassman who parks in the senior lot will be fined \$25.
    - If there is an AOII event (such as recruitment week), that officer(s) will receive a parking spot for that event.
    - Any member who parks in the house mother or President’s spot or blocks her in will be fined \$50.
  - Acceptable excuses
    - Note from doctor
    - UA class schedule

- Other acceptable excuses determined by VP Standards
- House Draw Points System
  - Seniors (4 points), Juniors (3 points), Sophomores (2 points) by pledge class.
  - Total GPA (each member will receive the points equivalent to her GPA)
  - 2 points for every LC position held
  - 1 point for every cabinet position held
  - 1 point for every year lived in the house
  - Based on the Points and Fines System, you will receive the same percentage of Total points applied to 1 point scale
  - In order to be deemed eligible to participate in House Draw, a member must have paid her dues in full from the previous and current semesters. (New members having only been present for one semester must have paid her dues in full only from the current semester.)

*Appendix 3:*

House Rules

**Dining Area and Meals:**

- Breakfast is served Monday through Friday from 7:00-9:30.
- Lunch is served Monday through Friday from 11:00-1:30.
- Dinner will be served on Monday and Wednesday from 4:45-6:15 and Tuesday and Thursday from 5:00-6:30 come-and-go style.
- You are allowed to bring one guest on Thursday dinners and Friday lunches. The AOII kitchen isn't here to feed the whole campus.

**Dorm Area:**

- Absolutely no alcohol shall be allowed in the house, anywhere, at any time.
- *“Alcoholic beverages of any kind are not permitted in or on AOII property. This includes inside chapter housing, in member’s rooms, as well as on any porches, lawns parking lots, or in members’ cars in the parking lot. Failure of any chapter or member to comply with this rule is a direct violation of AOII policy and could result in International Monitoring, International Probation, or even removal of the chapter charter. This is a violation of AOII’s insurance policy and could risk cancellation of insurance for all AOII collegiate chapters. This rule is in accordance with The Governing Documents of AOII.”*
- Men are not allowed upstairs unless approved by the House Mother. Game day and parent’s weekend are no exception.
- All in-house residents must comply with the check in/out instructions given by the House Manager in the time frame provided. Failure to do so will result in your belongings being locked up the entire break. No exceptions.
- Candles, toasters, hot plates, refrigerators, Christmas lights and space heaters are not allowed in the house.

**AOII Property – Outside Grounds:**

- Don’t litter anywhere outside the house or parking lot. This includes cigarette butts.
- If you see litter, pick it up.
- Don’t walk through the landscaping in front of the house.
- Only the House Mother, President, alumnae, and active seniors can park in the side lot. You will receive a fine.
- Never park in the House Mother’s spot.
- Smoking is only allowed on the back patio. Never smoke on the front porch or throw cigarette butts on the ground.
- Don’t prop open any outside doors. This is the University’s rule; moreover, if the UAPD finds out, you can receive a fine.
- *“Alcoholic beverages of any kind are not permitted in or on AOII property. This includes inside chapter housing, in member’s rooms, as well as on any porches, lawns parking lots, or in members’ cars in the parking lot. Failure of any chapter or member to comply with this rule is a direct violation of AOII policy and could result in International Monitoring, International Probation, or even removal of the chapter charter. This is a violation of AOII’s*

*insurance policy and could risk cancellation of insurance for all AOII collegiate chapters. This rule is in accordance with The Governing Documents of AOII.”*

#### House Rules

1. Do not leave trash anywhere in the AOII House.
2. Do not leave belongings anywhere except in designated areas.
3. Do not leave your plate, cup, or utensils on the table when you are finished eating.
4. Push in your chair when you are finished eating.
5. Do not bring food or drinks into the Living Room, Lounge, Study Hall, Hallways or Bathrooms.
6. Do not put shoes on furniture.
7. Do not sit on dining room tables.
8. Do not move/rearrange furniture.
9. Do not prop open outside doors.
10. Only make posters & signs in the work room.
11. Signs are only allowed on the bulletin board in the mail room; do not put signs on doors or walls.
12. No parking bikes anywhere except on a bike rack.
13. No parking in the Senior Lot if you aren't a Senior (you will be fined).
14. No parking in the House Mother's spot or the President's spot (you will be fined).
15. No walking through the landscaping.
16. No littering outside of the AOII House.
17. No smoking outside of the AOII House.
18. No alcohol is allowed inside the AOII House.
19. No member pets are allowed inside the AOII House.
20. No men are allowed upstairs except with permission by House Mother.
21. No men are allowed at AOII between 2AM-9AM.
22. No guests are allowed at meals except Thursday Dinners & Fried Fridays.
23. No one is allowed in the kitchen. If you need something, please ask the kitchen staff respectfully.
24. Guest room is only for visiting AOII members conducting business.
25. Do not stock up on snacks or toilet paper for personal use.
26. Do not use hallways, stairways, laundry room, study hall room, or closets for personal storage.
27. Keep TV's & music at a respectful level and turn off when not in use.
28. No talking in the Study Hall room.
29. Respect quiet hours [10PM-9AM ] Sunday-Friday.
30. Treat House Mother, Kitchen Staff, Security Guard, Alumnae, and Advisors with respect.
31. Be respectful of your sisters & AOII guests.

***Any violations of the above rules should be reported to the House Manager. The Chapter Relations Committee, Alpha Delta House Corporation, and the Alumnae Advisory Committee will determine the consequences for any violations.***

Alpha Omicron Pi  
Alpha Delta Chapter Bylaws  
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\*\*\*Last updated on the Twenty-Eighth of January 2016.  
Emma Sachs  
Vice President of Administration 2015-2016