

**Proposed Bylaw Slate for the
Tau Chapter
Of the Chi Phi Fraternity**

ARTICLE I – Name

This organization shall be known as the **Tau Chapter of the Chi Phi Fraternity**

ARTICLE II – Constitution

This Fraternity shall respect, as its constitution, the constitution of the National Chi Phi Fraternity. In any situation where these Bylaws fail to provide a remedy or course of action, the Constitution and Bylaws of the National Chi Phi Fraternity will be consulted.

ARTICLE III – Membership

Section 1: Eligibility

One shall only be eligible for membership if they (1) are male, (2) are sixteen years of age, (3) are a bona fide student in full college standing in attendance at the **University of Alabama**, (4) have achieved either a 2.5GPA for their entire college career or a 3.0 for their entire high school career, (5) are a member of at least one campus organization, club, or association, (6) After 5 Years of Undergraduate A Brother Can No Longer Be An Active Brother

Section 2: Election to New Membership

The vote required for election to membership shall be an affirmative, favorable vote of either the Rush Chairman, the Alpha, the Beta, or any active and initiated member granted the specific ability to extend an official offer of membership to a nonmember into the Tau Chapter of the Chi Phi Fraternity, specifically the Alpha or Beta.

Section 3: Roster

All men duly initiated into the Tau Chapter of the Chi Phi Fraternity shall, until their death, be a member of the Tau Chapter of the Chi Phi Fraternity unless as otherwise described in these bylaws or as decreed by the Chi Phi National Fraternity.

A – Initiated members are referred to as “Active Brothers” or “Initiates” of the Tau Chapter of the Chi Phi Fraternity provided they still participate in Chapter activities, are an undergraduate at the University of Alabama, and pay Chapter dues.

B – Initiated members are referred to as “Alumni” of the Tau Chapter of the Chi Phi Fraternity once they are no longer undergraduates at the University of Alabama.

C – Initiated Members who are undergraduates at the University of Alabama and do not pay their Chapter dues or have been removed from Active Membership through their own decision or by the decision of the Chapter, are not considered members of the Chi Phi Fraternity. This rule may be overruled on a case by case basis if a two thirds majority of the Active Chapter agrees that a duly, legally initiated member may return to membership.

Section 4: Membership Categories

A –Members within the Tau Chapter of the Chi Phi Fraternity shall be categorized into several different categories based upon their association with the Chapter

B – Non-Members/Guests are classified as individuals who have no standing affiliation with the Chapter. They have no rights or privileges otherwise offered to a Duly Initiated Brother of the Tau Chapter of the Chi Phi Fraternity. Within the Chapter House of the Fraternity they shall respect all rules, bylaws, and regulations of the Tau Chapter of the Chi Phi Fraternity. Non-Members may be subject to being permanently removed from affiliation from any Chapter events or banned from the Chapter House indefinitely with a majority “black ball” vote from the Chapter. *

C – Non-Members Seeking Membership are classified as individuals who have no standing affiliation with the Tau Chapter of the Chi Phi Fraternity, but may be allowed temporary privileges granted by the Chapter Alpha, the Chapter Beta, the Recruitment Chairman or any Duly Initiated Brother expressly granted these abilities by the Chapter Alpha, the Chapter Beta, the Recruitment Chairman or approved by a majority of the Chapter. Within the Chapter House of the Fraternity they shall respect all rules, bylaws, and regulations of the Tau Chapter of the Chi Phi Fraternity. Non-Members Seeking Membership may be permanently removed from affiliation from any Chapter events or banned from the Chapter House indefinitely with a majority “black ball” vote from the Chapter. *

D – Non-Members can be given an invitation of membership by the Chapter Alpha, the Chapter Beta, the Recruitment Chairman or a Duly Initiated Brother granted such power by the Chapter Alpha, the Chapter Beta or the Recruitment Chairman. Specifically, the Social Chairman is granted the power to give an invitation of membership to a Non-Member Seeking Membership so long as the invitation is approved by the Chapter Alpha, Chapter Beta, or the Recruitment Chairman. This invitation is referred to as a “bid of membership” and will be given to the Non-Member Seeking Membership in the form of a verbal offer and a physical paper offer. Individuals who have signed their bid card or verbally accepted their offer of membership are thereby legally bound to the Tau Chapter of the

Chi Phi Fraternity and will not be allowed to pursue membership with any other college secret social Fraternity unless the individual in question either removes himself from membership within the Tau Chapter of the Chi Phi Fraternity or is removed from membership of the Tau Chapter of the Chi Phi Fraternity by a majority vote of the Chapter. Revoking an invitation from a Non-Member Seeking Membership will require a majority vote by the Chapter, but removing a Non-Initiated New Member of the Chapter from association with the Tau Chapter of the Chi Phi Fraternity requires a 2/3 majority vote of the Present and Active Chapter. Non-Members Seeking Membership are not guaranteed an invitation by the Active Chapter. *

E – Non-Initiated New Members are classified as individuals who have received and accepted their invitation, or “bid,” of membership of the Tau Chapter of the Chi Phi Fraternity and have taken the Pledge of Membership. Non-Initiated New Members will be allowed a limited ability to occupy the Chapter House and will be granted a limited amount of the rights of a Duly Initiated Active Member. Due to the secret nature of some of the Chapter’s sacred and ritualistic activities, Non-Initiated New Members will not be able to attend all Chapter events, including Chapter Meetings. Within the Chapter House of the Fraternity they shall respect all rules, bylaws, and regulations of the Tau Chapter of the Chi Phi Fraternity. Non-Initiated New Members may be permanently removed from affiliation from any Chapter events or banned from the Chapter House indefinitely with a two-thirds (2/3) “black ball” vote from the Chapter. *

F – Candidates for Initiation are classified as individuals who have received and accepted their invitation, or “bid,” of membership of the Tau Chapter of the Chi Phi Fraternity, have taken the Pledge of Membership, and have fulfilled all further requirements of membership as a Non-Initiated New Member. These members enjoy all rights of a Duly Initiated Brother, but are still given limited access to the Chapter House and are not allowed at all Chapter events, including Chapter Meetings due to some of the Chapter’s sacred and ritualistic activities. Within the Chapter House of the Fraternity, they shall respect all rules, bylaws, and regulations of the Tau Chapter of the Chi Phi Fraternity. Candidates for Initiation may be permanently removed from affiliation from any Chapter events or banned from the Chapter House indefinitely with a two-thirds (2/3) “black ball” vote from the Chapter. Candidates for Initiation are to follow the Tau Chapter of the Chi Phi Fraternity’s Code of Conduct and exemplify the standards of a Duly Initiated Brother. *

G – Duly Initiated Brothers of the Tau Chapter of the Chi Phi Fraternity are classified as men who have received and accepted their invitation, or “bid,” of membership of the Tau Chapter of the Chi Phi Fraternity, have taken the Pledge of Membership, have fulfilled all further requirements of membership as a Non-Initiated New Member and have been inducted as a Candidate for Initiation through the Chi Phi Fraternity’s Initiation

Sequence. Duly Initiated Brothers are given full rights of membership, allowed full occupancy of the Chapter House and are required to attend all Chapter Events, including Chapter Meetings. Duly Initiated Brothers are to be an example of excellence within the Chapter and to Non-Members, Non-Initiated New Members, and Candidates for Initiation. Duly Initiated Brothers are bound to Chi Phi legally and are not allowed to join any other College Secret Fraternity. * Within the Chapter House of the Fraternity they shall respect all rules, bylaws, and regulations of the Tau Chapter of the Chi Phi Fraternity. Duly Initiated Brothers may be subject to being permanently removed from affiliation from any Chapter events or banned from the Chapter House indefinitely must be followed by the procedure listed in **Section 5-A**. Duly Initiated Brothers are to follow the Tau Chapter of the Chi Phi Fraternity's Code of Conduct. * Duly Initiated Brothers may be broken into several categories:

- i. **Active Brother in Good Standing** – an undergraduate member who has been recognized by the Chapter for being Active and Involved in Fraternal Operations. He must pay his dues prior to the end of the semester and has fulfilled the requirements of membership. Requirements of membership in good standing include maintaining at least a 2.5 GPA and completing at least 8 community service hours per semester.
- ii. **Inactive Brother in Good Standing** – an undergraduate Initiate who is no longer associated with the Chapter, but can return to the Chapter during his undergraduate career. An Inactive Brother in Good Standing shares all rights allowed to a Non-Initiated New Member, but may not be placed on the guest list for a registered party Chapter event. To be classified as Inactive in Good Standing, a Duly Initiated Brother must notify the Active Chapter of their intentions formally, during the Chapter Meeting, given that they have no outstanding balance owed to the Chapter.
- iii. **Inactive Brother in Bad Standing** – an undergraduate Initiate who is no longer associated with the Chapter, and is not allowed to return to the Chapter during his undergraduate career. **Inactive Brothers in Bad Standing will not be considered for Alumni Status.** An Inactive Brother must be voted on by the Executive Board to determine whether the individual will be labeled an Inactive Brother in Good Standing or Inactive Brother in Bad Standing. If the Duly Initiated Brother does not formally announce his Inactivity in a Chapter Meeting or is unanimously voted by the Executive Board to be classified as "Inactive in Bad Standing" then the Inactive Member will be classified as Inactive Brother in Bad Standing. The Executive Board must hold a single, formal ballot vote to

determine the standing of an Inactive Brother, but prior discussion is allowed. The vote must take place between the Chapter Meeting when the individual announces his inactivity and the next Chapter Meeting with at least 5/7ths of the Executive Board present and accounted for.

- iv. **Alumni** - Duly Initiated Brothers of the Chi Phi Fraternity who have completed their undergraduate career at the University of Alabama. To be considered an Alumnus of the Tau Chapter of the Chi Phi Fraternity after graduation, he must be an Active Brother in Good Standing all but two semesters after his term as a Non-Initiated New Member. However, if he is an Inactive Brother in Good Standing for the last two semesters of his undergraduate career, he must first notify the Chapter Alpha his interest in being considered for Alumnus status, then a simple majority vote will take place in a Chapter meeting to approve or deny this request.
- v. **Chairman** – Duly Initiated Brother who has applied for a specific Chairman position, been slated and appointed to their respectful position, by the Executive Board. This brother has authority and jurisdiction over the specific area of his department and committee. Each chair position will work with a committee to fulfill their responsibilities. Each Chairman position will work with the Officer who has jurisdiction over their department. Chairman positions, responsibilities, and powers are detailed in **Article VII**.
- vi. **Executive Board Officer** – Duly Initiated Brother who has been nominated by the Active Chapter and duly elected before the Chapter. Officer positions, responsibilities, and powers are detailed in **Article VI**.
- vii. **Disaffiliated/Expelled Member** – Member of the chapter who has removed himself from the chapter by disaffiliation as detailed in **Section 7-A**, or who has had his membership revoked as detailed in **Section 6-A**. He shares no rights given to members of any status within the chapter and is not permitted at chapter events or on property, including using guest bands for any chapter event. He is not permitted to restore his membership with the fraternity.

H – All Inactive Brothers must pay a fee of \$250 per semester to remain financially current with the National Fraternity and the University of Alabama and on the active rosters thereof.

I – Those that have limited or no rights as members will not be permitted to share in the full rights and privileges of membership. Rights and privileges not allowed to Duly Initiated Members may include, but are not limited to: house meal plan, attendance at Brotherhood or Social Events, presence at the Chapter House, etc.

- J – Once a brother declares an Alumni status, as set forth by the National Office, he will be unable to return to Active status.
- K - An inactive Brother in good standing may return to Active status upon a 3/4 vote by the chapter at any chapter meeting prior to said Brother's return. However, only Brothers that have previously known said Brother may vote on his return to Active status.

Section 5: Status of Membership

- A - All men initiated into the Tau Chapter of the Chi Phi Fraternity shall be considered equal in standing and shall enjoy the same rights of membership. *
- B – In situations where a sequence shall be employed, the use of Initiation Sequence (“Badge”) Numbers shall be consulted. In some situations, where an Officer is required to follow through with an action, standing as an Officer may override the Initiation Sequence. *

Section 6: Revocation of Membership

- A – The membership of a member may only be revoked through a formal and exact hearing in a Court of the Chapter as described in the Constitution and Bylaws of the Chi Phi National Fraternity.

Section 7: Resignation of Membership

- A man may resign his membership in the Tau Chapter and the Chi Phi Fraternity through the submission of a formal resignation to both the Chapter Alpha and the National Director. In order to be released from incurring any further financial obligations, that member is solely responsible for receipt of his resignation by the National Director prior to the assessment of any fees or charges assessed on his behalf to the Chapter.

ARTICLE IV – New Membership

Section 1: Election to New Membership

- A - Bids of membership may be extended to Non-Members Seeking Membership at the discretion of the Chapter Alpha, the Chapter Beta, the Recruitment Chairman, or any other Duly Initiated Member expressly given such power by the Chapter Alpha, the Chapter Beta, the Recruitment Chairman, or a majority vote of the Chapter for an expressly named individual.
- B – Non-Members Seeking Membership will be changed in classification to Non-Initiated New Members once the verbal Pledge of Membership is taken.

Section 2: New Member Educator

A - The New Member Educator will be a Duly Initiated Brother in the Tau Chapter who will be chosen from a group of applicants in the semester prior to the specific period of New Membership he will oversee. The New Member will be voted on by the chapter just as Executive Officers are.

Section 3: Removal from New Membership

A - the process of a "Black Ball" vote will revoke New Member status. The vote will take place at weekly Chapter meetings in the presence of no less than half of the Active Chapter. The process of conducting a Black Ball vote is as follows:

- i. A motion for the Black Ball discussion of a specifically named Non-Initiated New Member will be proposed during the "New Business" portion of a Chapter Meeting.
- ii. A vote will be held on whether to discuss the candidate for a Black Ball vote. No discussion will take place before this vote. If over 50% (1/2) of the Chapter votes in favor of hearing the discussion, a discussion will take place outlining the pros and cons of the Non-Initiated New Member's affiliation with the Chapter.
- iii. After all discussion has been concluded, a vote will take place. Each Duly Initiated Brother will receive a black marble and a white marble. Those in favor of removing the candidate from New Membership will place their black marble in the receptacle that is passed around. Those not wishing to remove the candidate will place their white marble in the receptacle.
- iv. At a vote of 2/3 of the Active Chapter, the candidate will be removed from New Membership. This removal will be effective immediately. The Alpha, New Member Educator, and/or Big Brother of the candidate will inform him of his removal.

Section 4: Initiation Requirements

A – A Non-Initiated New Member must meet certain requirements to be initiated into the Tau Chapter of the Chi Phi Fraternity. These are:

- i. Complete at least 6 weeks of the New Member Education program unless otherwise overruled by the Tau Trust, Nationals, or a majority vote by the Chapter.
- ii. Must be familiar with all New Member Education learning materials.
- iii. Must agree to all legal documents and take all necessary legal oaths to the Tau Chapter of the Chi Phi Fraternity.

- iv. Must be in good financial standing with the Tau Chapter of the Chi Phi Fraternity and Alabama IFC (semester dues paid in full and have no negative balance of late payments).
- v. Must have completed 20 hours of community service and submitted them for approval to the philanthropy chair and SLPro.
- vi. Must have met the chapter GPA requirement for membership. (>2.5 GPA)

Section 5: Initiation Sequence

A- Non-Initiated New Members will be initiated individually and in a specific order. This order, referred to as the "Initiation Order" by the Chapter, will act as a ranking system and will serve to determine order in Chapter, selection for rooms, and other processes. The Sequence will be made by a weighted average of the following formula:

- i. 25%; Semester Grade Point Average at the end of the semester where his period as a New Member was.
- ii. 25%: Final Grade on New Member education exam*
- iii. 50%: 1-100 ranking on performance during pledgship made by the Beta and the New Member educator. At the end of the New Member education period each of these two individuals will give a score of 1-50 upon effort and dedication to the overall well-being of the Chapter. These scores will be added up to make the final grade.

Section 6: Initiation Ceremony Attendance

All active Brothers are required to attend the initiation ceremony, unless otherwise excused. Being the longest ritual, it may be broken up into shifts at the Zeta's discretion.

ARTICLE V – Officers

Section 1: Elected Executive Officers

A – The elected officers of the Tau Chapter of the Chi Phi Fraternity shall be:

- i. **Alpha** – President, oversees Brotherhood Chairman, Public Relations Chairman, and Campus Involvement Chairman.
- ii. **Beta** – Vice President/Chaplain, oversees Recruitment Chairman, New Member Educator, and Transition Chairman.

- iii. **Gamma** – Secretary, oversees Academic Chairman, Philanthropy Chairman, and Accreditation Chairman.
- iv. **Delta** – Treasurer, oversees Social Chairman and Financial Chairman.
- v. **Epsilon** – Sergeant at Arms, House Manager, oversees House Projects Chairman, Judicial Chairman, and Kitchen Liaison Chairman.
- vi. **Zeta** – Historian, oversees Ritual Chairman, Alumni Relations Chairman, and Marketing Chairman.
- vii. **Eta** – Risk Manager, oversees Intramural Chairman, Health and Wellness Chairman, and Swap Chairman.

B – All seven Greek Letter positions shall have voting rights on the Chapter's Executive Council

C – Each new member will undergo a two-week transition period

Section 2: Terms of Office

A – The term of office for the Alpha, Beta, Delta, and Rush Chairman shall be two full semesters, elected at the conclusion of the fall semester.

B – The term of office of the Gamma, Epsilon, Zeta, and Eta shall be one full semester, elected at the conclusion of the current semester for the following semester.

C – Officers should be sworn into office before the Chapter

D – Officers must win the election by a simple majority, 50%+1 to be elected. If a race does not have a majority, the two candidates receiving the most votes will hold a runoff election immediately.

Section 3: Oath of Office

A – Officers shall assume office upon their assumption of the following oath: "I do solemnly promise upon my honor as a member of the Chi Phi Fraternity that I will faithfully perform, in accordance with the Constitution and By-Laws of the Fraternity and the By-Laws of this Chapter duly authorized, all the duties of the office therein to which I have been elected; that I will not allow myself to be swayed by passion or prejudice in the execution of my office; that my example as an officer of this Chapter shall be such as order and decorum require; and that I will endeavor to the best of my ability to obey the laws and promote the welfare of the Chi Phi Fraternity, and to persuade all other members of the Chapter also so to do."

Section 4: Resignation

A – Officers may only resign with the approval of a simple majority vote of the Chapter.

B - Any vacancy occurring during the year shall be filled by a majority vote at the next official meeting of the Chapter

C – All duties and responsibilities of any resigning officer shall be the responsibility of the Alpha until that position is duly filled.

Section 5: Removal from Office

A – In the event where an Officer would need to be impeached from his position, an initiated brother may call for a Vote of No Confidence during an official Chapter meeting. This vote must be approved by at least 50% of those who are attending the Chapter meeting, given that quorum is reached. If passed, the Officer in question has until the next official Chapter meeting to prepare a defense and the Vote of No Confidence will be held at that meeting. The Officer will be told the charges placed against him and will have the opportunity to answer any questions the Chapter has. He will then provide a statement in his defense if he chooses to and then will leave the Chapter Room while the Chapter conducts a vote. This vote must be 75% of those who are attending the meeting in favor of impeachment, given that quorum is met, in order to pass. If it passes, the removal will take place effective immediately. The vote to replace this officer will take place immediately, having nominations and elections take place during the same Chapter meeting.

Section 6: Responsibilities

A – The duties of the elected officers shall follow those outlines in the Constitution of the National Chi Phi Fraternity. Additional responsibilities may be bestowed upon Executive Officers at the discretion of the Chapter and may include, but are not limited to, those outlined in the Chi Phi Resource Manual.

Section 7: Abilities

A - Officers of the Tau Chapter of the Chi Phi Fraternity will be allowed, but not required to make executive decisions without chapter approval as follows:

- i. **Alpha:** Over-rule a decision by the Academic, Judicial, Social, Swap, Recruitment, New Member Educator, Brotherhood, Intramural and Public Relations chairmen on decisions that do not require Chapter approval. Write and release press releases. Visit with University representatives on behalf of and representing the interests of the Tau Chapter of the Chi Phi Fraternity, call for a brother to be summoned for a judicial hearing, change the date and time of the Executive Council Meeting, implement a fine per action of \$50 or under (may not be imposed on a

brother without due process of judicial hearing for that action), in extreme cases only: remove a brother from a Chapter meeting, extend an offer of membership to a Non-Member Seeking Membership, to sign checks from the Tau Chapter's fund in accordance with **Article VIII – Sections 5 and 6**, and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Alpha all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: I**. The Alpha may also act in response to any pressing issues concerning the Chapter that does not require a vote by the Active Chapter. Any added abilities to the Alpha will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.

- ii. **Beta:** Over-rule a decision by the 3 Recruitment Chairmen and New Member Educator on decisions that do not require Chapter approval, extend offers of membership to Non-Members Seeking Membership, organize New Member and Active bonding and team building exercises*, schedule recruitment events, promote a “Non-Member/Guest” to “Non-Member Seeking Membership,” to stop a New Member Education activity, * to remove an individual from a New Member Education activity, * and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Beta all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: ii**. Any added abilities to the Beta will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.
- iii. **Gamma:** Over-rule a decision by the Academic/Scholastic and Alumni Relations that does not require Chapter approval, have binding contact with all brothers, to have open communication with

the National Office that is representative of the Chapter, and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Gamma all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: iii**. Any added abilities to the Gamma will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.

- iv. **Delta:** Over-rule a decision made by the intramural chairman, manage the funds of the Tau Chapter of the Chi Phi Fraternity, to write and sign checks from the Tau Chapter's fund following in accordance with **Article VIII – Sections 5 and 6**, to reject officers and chairmen for frivolous expenses not otherwise approved by the Chapter, to approve of Chapter expenses not otherwise approved by the Chapter up to \$100, and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Delta all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: iv**. Any added abilities to the Delta will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.
- v. **Epsilon:** Over-rule a decision made by the House Projects chairman that does not require a Chapter vote, to over-rule the New Member educator and any other brother who is involved in modifying the Chapter House, to modify or repair the house as he sees fit as long as it is to the betterment of the Chapter as a whole, to require brothers who wish to modify rooms or portions of the house to fill out a request form detailing those modifications to be approved by the Epsilon and the Alpha, to enter and inspect any living quarter within the Chapter house as he sees fit to ensure compliance with the House Rules, remove

personal property from the Chapter House providing that it can be proven before a Judicial Board that the item violated a Health and Safety rule or a House Rule or violated the Housing Contract, to purchase items with intent of repayment up to \$100, to implement a fine of a certain action of \$50 or below (may not be imposed on a brother without due process of judicial hearing for that action), to collect and handle fines at Chapter, to deny individuals attempting to enter a Chapter Meeting providing that they do not meet the requirements to enter as outlined in **Article VII – Section 3**, and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Epsilon all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: v** (excluding the New Member Educator or other Officers and Chairmen other than the House Projects Chairman). Any added abilities to the Epsilon will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted. Due to the nature of this position, these powers are also granted to the Epsilon without needing approval from the Alumni or Tau Trust.

- vi. **Zeta:** Over-rule the Ritual Chairman, Public Relations Chairman, Alumni Relations Chairman, Campus Involvement Chairman, Marketing Chairman, and New Member Educator (in the event of a ritual based New Member Education activity) in activities that do not require Chapter approval, to place individuals in certain predetermined locations for rituals, to make a given Chapter meeting “Formal” or “Ritual” in nature, only in extreme cases: to remove an individual from a Chapter meeting, to remove an individual from rituals, and any further power that is specifically granted to him by the chapter or anywhere else in these bylaws. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter, thus granting the Zeta all abilities that is allotted the aforementioned chairmen in **Article V – Section 7: vi**

(excluding the New Member Educator). Any added abilities to the Gamma will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.

- vii. **Eta:** Register social events as well as make sure Brothers and guests are behaving in accordance with the code of conduct. The Eta is responsible for arranging the appropriate security requirements for each event. The chapter or anywhere else in these bylaws also allots the Risk Manager any further power that is specifically granted to him. He also reserves the right to temporarily act as any of the aforementioned chairmen in the event that they are unable to perform as required by the Chapter. The Eta also reserves the right to overrule any decisions made by his chairmen. Any added abilities to the Eta will be added to the Bylaws of the Tau Chapter of the Chi Phi Fraternity by way of a Chapter voted motion immediately after the Chapter Meeting in which this power was granted.

Section 8: Duties of Officers

Officers are elected to hold themselves to a higher standard and to assist the Chapter and represent the Chapter in specific ways. All Officers are required by these Bylaws to complete the following duties during their term of office. If they fail to complete these duties, then they will be considered "absent" from their term as an Officer and will not be considered by the Tau Chapter of the Chi Phi Fraternity to have held that position during their term. This will result in only significant cases where the performance of an officer is noticeably poor or damaging to the Chapter as a whole and will fall under a Judicial Hearing and then a majority vote by the Chapter.

Those duties are as follows.

A- Uniform Duties: these are duties of all Officers regardless of position:

- I. Must collect weekly reports from the Chairmen under them as outlined by the Chi Phi National Office and at Congress in 2011.
- II. Must have a Chapter budget and a House budget. These must be submitted before any funds can be requested from either account, even if that budget is \$0.

- III. Must report on all ongoing for the period of time between Chapter meetings and keep the Chapter informed on plans, events, ongoing, and things, which have happened at Chapter Meetings and the Executive Board.
- IV. Must present a detailed plan for their term by the first Chapter meeting of their semester, including potential dates and prices of events or activities in front of the entire Chapter.
- V. Must assist the chairmen under them with the duties of those chairmen.

B- Individual Responsibilities: these are duties of Officers on an individual basis, based upon position. These can be viewed in the attached Regional Leadership Alliance documents that detail the responsibilities of Officers. These may be delegated to Chairmen or members of those prospective committees.

Section 9: Corruption / Abuse of Position

A – Officers can influence the Chapter heavily and hold a great deal of power within the Tau Chapter of the Chi Phi Fraternity. Therefore, the Officers are held to a very high standard. They are to adhere to the Code of Conduct and be an example to other brothers and others in the Tuscaloosa area and University of Alabama. Officers who abuse their position for personal agendas that does not benefit the Tau Chapter or participate in activities that are not in the best interest of the Chapter face Judicial Review which may result in loss of position, suspension, or expulsion. Officers who abuse their position within the Tau Chapter of the Chi Phi Fraternity for illegal activities including fraud or other illicit behavior will be prosecuted to the full extent of the law.

B – Officers who inhibit the progress of other Officers or Chairmen when the Jurisdiction is not theirs may face a Judicial Hearing, which can result in a number of penalties based upon the specific case.

C – Officers who are found to partake in corrupt behavior may be subject to review of position as outlined in **Article V – Section 8**.

Section 10: The Executive Council

A – The Executive Council is made up of all Greek Letter positions. It is an administrative body that is allowed to determine courses of action in order to expedite some decisions.

B – The Executive Council is required to meet at least once a week, determined by the Alpha, whether or not there is a Chapter meeting scheduled for that week.

- C – The structure for Executive Council Meetings will go as follows:
- I – Introduction and Opening Remarks
 - II – Reports (by Greek Alphabetical Order)
 - III – Alpha will open the floor for discussion upon any issues from reports or occurrences throughout the week
 - IV – New Business Section
 - V – Old Business Section / Chapter designated Discussion
 - VI – Closing Remarks and End of Executive Council Meeting

Chairmen may be called upon to attend Executive Council Meetings for Performance Reviews led by Officers once a month. Performance Reviews shall occur in the New Business Section.

Section 11: General Prerequisites for Officer Positions

In order to be nominated for and to hold an officer position the following conditions must be met by the members in question for the officer positions:

- i. To be a duly initiated active member of the Chapter and to be in good standing with the Chapter
- ii. To have a semester Grade Point Average that is equal to or higher than the cumulative average of the Chapter.
- iii. To have previously served as either a chairman or an officer for a full semester.

Section 12: Position Specific Officer Prerequisites

Due to the nature of certain positions within the Chapter, some have specific requirements of members before they can be nominated for such positions in addition to the general prerequisites. They are as follows:

- i. Alpha – must have above a 2.5 Grade Point Average overall, must be willing to attend “Alphas Academy”, must be willing to devote a year of service to the position of Alpha, must live in the Chapter house for both semesters in which he serves as Alpha, and must have been an active member of the Chapter for at least one (1) semester prior to being nominated. He must also have previously been elected as and served any amount of time, barring impeachment an Executive Board Member, Rush Chairman, Social Chairman, or New Member Educator
- ii. Beta – must have above a 2.5 Grade Point Average overall, must be a member of the Chapter for at least one (1) semester prior to being nominated.
- iii. Gamma - There are no further requirements of the position of Gamma other than those outlined in **ARTICLE V – Section 11.**

- iv. Delta – Must be able to commit an entire year to the position, must be a member of the College of Commerce & Business Administration and passed at least one accounting course, must have been a member of the Chapter for at least one (1) semester prior to serving as Delta.
- v. Epsilon – must live in the Chapter house during the semester(s) he serves as Epsilon.
- vi. Zeta – There are no further requirements of the position of Zeta other than those outlined in **ARTICLE V – Section 11.** vii.
- vii. Eta – There are no further requirements of the position of Eta other than those outlined in **ARTICLE V – Section 11.**

Article VI – Chairmen and Committees

Section 1: Chairmen Positions Chairman

Positions are as follows:

- A – Academic/Scholastic Chairman
- B – Alumni Relations Chairman
- C- Judicial Chairman
- D – Social Chairman
- E -Recruitment Chairman
- F -Recruitment Chairman
- G -Recruitment Chairman
- H – House Projects Chairman
- I – Intramural Chairman
- J – Brotherhood Chairman
- K – Swap Chairman
- L – Philanthropy Chairman
- M – New Member Education Chairman
- N – Ritual Chairman
- O – Transition Chairman
- P – Public Relations Chairman
- Q – Accreditation Chairman
- R – Financial Chairman
- S – Kitchen Liaison Chairman
- T – Marketing Chairman
- U – Health and Wellness Chairman

Section 2: Structure

A – All committees shall be composed of one chairman, appointed by the Executive Council, and at least two other members

- i. Chairmen of the committees will be responsible for submitting budgets to the Delta ii. Chairmen will report weekly to the Officer under which their committee falls. These classifications will be decided each semester by the Executive Council.

Section 3: Duties of Chairmen

A – Uniformed duties: Chairmen must submit reports to their presiding officer, must submit budgets by the first chapter meeting of the term which they serve, must submit a detailed plan to their presiding officer by the beginning of the term including dates of events or activities and estimated cost of the events, and must be willing to accomplish all duties outlined in the Chairman Application. Must organize a specific committee of brothers that is clear and documented within the Chapter.

B – Individual duties:

I – Academic/Scholastic Chairman: must determine which brothers meet academic standards and which must be placed upon probation, must compile mid-term grades of all Actives and New Members for that semester or semesters of their term, each Spring Semester the Academic Chairman must inform brothers when they can begin applying for Educational Trust Scholarships and at the end of the Academic Year (spring semester) are required to send the Chapter's Nominee for the Sparks Medal.

II – Alumni Relations Chairman: must submit a report or newsletter to the Tau Trust to be distributed to the Alumni base of the Tau Chapter of the Chi Phi Fraternity once per semester, must have at least one Alumni based event each semester, must be present at Tau Trust meetings or have a member of his committee present at the Tau Trust meeting.

C- Judicial Chairman – must schedule and attend all Judicial hearings, must deliver all noticed of fines and judicial action to brothers either written or verbally,

D – Social Chairman: must organize at least 4 social events per semester, including (but not limited to) a Formal and a Spring Party, must assist the setup of all social events, must be present at all social events, and must advertise all social events. Must also attend all executive board meetings in order to be eligible for Alpha.

E - Recruitment Chairmen: hold recruitment events for the required semester, present opportunities for those individuals worthy of pledging the Tau Chapter of the Chi Phi Fraternity to receive a bid.

F – House Projects Chairman: must assist the Epsilon with house projects and must present before the Epsilon and the

Alumni a list of ideas for House Projects and priorities of completion

G – Intramural Chairman: must budget for and participate in or create a team for as many intramural sports as deemed appropriate by the Chapter, must have clear and documented teams to ensure there is enough participation in a sport with an appointed Captain for each sport

H – Brotherhood Chairman – must organize at least 2 brotherhood events per semester that promote brotherhood

I – Swap Chairman – must schedule at least 4 “swaps” with sororities and must have at least 50% of those swaps occur.

J – Philanthropy Chairman - must schedule at least 2 philanthropy events per semester. Must ensure philanthropy events help a cause, one being the Boys and Girls Club of America.

K – New Member Educator: must instill manners, the ideal of the True Gentleman, respect for Country, University, Letters, and Brotherhood, and a dedication to excellence within Non-Initiated New Members while staying within the confines of the Law. * Must schedule Team Building exercises with the Non-Initiated Pledge Class and the Active Brothers, must schedule team building exercises within the pledge class, and must promote positive reinforcement of traditional Chi Phi values. * Must help New Members to learn the history of the Tau Chapter and other information as outlined by the Tau Trust during in the fall of 2010.

L – Ritual Chairman: must assist in ritual activities, must help with translation as well as assist the Zeta in setting up for Chapter meetings.

M – Transition Chairman: must continue to contact accepted bids to ensure interest in pledgship and provide the required documentation and financial information for joining the Fraternity.

N – Public Relations Chairman: must work with the Alumni Relations Chairman to present a quarterly newsletter to the general public, must present press releases for philanthropy events, and must record Fraternity events through photographic or video means to display via the Fraternity’s social media outlets.

O – Accreditation Chairman: must work in conjunction with officers and chairmen to gather all accreditation material and submit to the National Office punctually and thoroughly.

P – Financial Chairman: manages Chapter purchasing fund in conjunction with the Delta, oversees t-shirt and ZAP Professional Photography form orders.

Q – Kitchen Liaison Chairman: must assign Kitchen Duty each week and manage general Chapter feedback on the weekly food service.

R – Marketing Chairman: oversees creation and submission of any T-shirt designs or graphics/advertisements for Chapter-sponsored events, coordinates with ZAPS during and after events.

S – Health and Wellness Chairman: Provides resources and support for brothers dealing with substance abuse or mental health issues. Represents the chapter at campus events relating to his position.

Section 4: Abilities of Chairmen

A – Chairmen are allowed a certain amount of power in the sense that they must do what is necessary to complete the duties with which they are tasked.

Article VII – Meetings

Section 1: Time and Place

A – Each week, unless otherwise voted upon by the chapter, the Tau Chapter of the Chi Phi Fraternity will hold a formal Chapter Meeting every Wednesday night at 6:30 p.m.

B – The Chapter Meeting will take place in the Basement of the Chapter House after it has been properly prepared as a Chapter Room.

Section 2: Attendance

A – All Duly Initiated Brothers are required to attend all regularly scheduled meetings of the Chapter except as approved by the Chapter Gamma. Any Brother who misses a Chapter meeting with an unexcused absence will be fined \$20. In the case that a Brother makes it to the meeting place within 5 minutes of the starting time, the fine will be reduced to \$10. For a second unexcused absence, a Brother will be fined \$20 and must report to the Judicial Board for a hearing. For a third absence and each absence following, a Brother will be fined \$20, must report to the Judicial Board for a hearing, and will not be permitted to attend any Chi Phi Social event for one week.

B – All Duly Initiated Brothers must check in with the Epsilon prior to entering the Chapter Meeting, offering the secret password, as well as the grip. Brothers who enter Chapter prematurely or improperly are subject to a \$10 Chapter Misconduct Fine.

- i. Duly Initiated Members assisting the Epsilon may be checked into Chapter beforehand and may enter and exit the

Chapter Room when in the process of setting up. This must be approved by the Epsilon.

C - A vote as outlined in Article VII Section 7 is only able to occur if quorum is met. Quorum is defined as 50% of the Active Membership, rounded up to the nearest half-number.

Section 3: Expectations of Chapter

A – Members who attend the Chapter meeting must wear shoes, shirts with sleeves, and shorts or pants

B – Members are not allowed to wear hats in Chapter

C – There is to be no eating or drinking in Chapter

D – Members who wish to speak during Chapter must raise their hand to be called on and begin their speech with “May it please the Alpha...” ***

E – There is no use of cellular devices in Chapter or other distractions from the meeting

F – Roberts Rules of Order will be followed during meetings of the Chapter.

G – Members may sit on the couches during any non-formal Chapter meeting

H – A violation of these rules can result in a Chapter misconduct fine or temporary removal from Chapter by the judgment of the Alpha or Epsilon.

Section 4: Agenda

All meetings of the Chapter shall adhere to an agenda customized for each meeting. The agenda shall be prepared in advance and provided to all members prior to the commencement of the meeting. The agenda shall follow this template:

- I. Call to Order and Opening Address
- II. Prayer of the Fraternity and Recitation of the Creed
- III. Attendance
- IV. Officer Reports
 - a. Alpha
 - b. Beta
 - c. Gamma
 - d. Delta
 - e. Epsilon
 - f. Zeta
 - g. Eta
- V. Old Business
- VI. New Business
- VII. Pass the Gavel

- VIII. The Award
- IX. Closing Remarks, Announcements, and Brother of the Week X.
Motion to Adjourn

At the second chapter meeting of each month, all members of the Executive Council, the New Member Educator, and the Rush Chair must stand up one at a time for performance reviews from the chapter. Performance Reviews shall occur between Officer Reports and Old Business.

Section 5: Voting Rights

- A. Only Duly Initiated Active Brothers in good academic standing may be eligible to vote at a Chapter meeting or in a Court of Chapter. In order for a brother to be considered in good academic standing, he must maintain at least a 2.5 GPA. The Judicial Board of the Chapter may revoke these rights as a measure of discipline.
- B. Newly Initiated Members will have no voting rights their first semester as an Initiated Active Brother in good academic standing.

Section 6: Committee Meetings

- A. Each committee shall hold a meeting at least bi-weekly. The Executive Board shall hold their meetings consistently before the meeting of the Chapter each week. The time and place of these meetings and the meetings themselves will be open to the Chapter.
- B. Members of the Chapter who attend the Executive Board meetings, but are not members of the Executive Council may not speak during the meetings unless called upon by a member of the Executive Council.
- C. Judicial appeals to the Executive Board may be made at the end of the Executive Board meeting.

Section 7: Items that Require Chapter Vote

- A. While Officers and Chairmen are allowed a certain amount of power in decision-making; there are a few things that the entire Chapter must vote upon:
 - i. Changes to the Bylaws
 - ii. Budget Approvals
 - iii. Approval of Chairman Appointments (but not actual voting on appointments, this is done by the Executive Board as a whole)
 - iv. The Recruitment Chairman, Social Chairman, and the New Member Educator the week following elections for Officers
 - v. Any other instance where a Chapter vote has been specifically mentioned in the Bylaws of the Tau Chapter of the Chi Phi Fraternity.

Section 8: Beginning and Ending Chapter Meetings of the Semester

- A - At the first and last Chapter meeting of the Semester, the Alpha will give a "State of the Chapter" speech to summarize the Chapter's dealings.
- B – The first State of the Chapter Address of the semester will occur at the beginning of Chapter and will sum up the Chapter's dealings over the course of the break and will give the goals of the Chapter over the course of the semester.
- C – The last State of the Chapter Address of the semester will sum up accomplishments of the Chapter over the course of the semester and will list goals for the break and ways brothers can get involved to better the Chapter over the course of the break.

Article VIII – Budget and Finances

Section 1: Approval of Budget

- A. The Chapter shall operate within a structured budget approved by the Delta no less than thirty (30) days prior to the commencement of the budget's term.

Section 2: Committee and Officer Budgets

- A. Individual committees and officers may petition for the approval of a sub-budget through a specific, itemized request submitted prior to the full Chapter's proposal via a "Request for Funds" form
- B. Individual budget requests shall, in all cases, automatically become an addendum to the proposed budget and need not to be approved separately
 - a. In order to petition for funds, the member must submit a „Request for Funds" form at least 48 hours prior to the need for the funds.
 - b. Failure to properly turn in the „Request for Funds" form within the specified time limit can result in a fine.

Section 3: Dues and Fees

- A. All members shall be required to pay the individual dues amounts and fees required by an approved budget for the term of that budget at payment dates communicated to the Chapter
- B. Fines are due to the Epsilon at the door prior to Chapter
 - a. Members with outstanding fines of two weeks or more will not be admitted into the Chapter Meeting
 - b. The fines for violating a particular rule will double after an offender's third transgression.
 - c. Any money brought to chapter with the intention of paying petty cash will first go to paying outstanding fines or dues. After the

balance has been paid, petty cash may be paid and petty cash benefits may be enjoyed.

- C. People who have not paid their dues 2 weeks following the specified deadline will be placed on Social Probation (outlined in **Article IX-B, Section 2**)
- D. Brothers with dues that are past due will be called by name in chapter.

Section 4: Invoices

- A. Members shall receive invoices through the firm Greek Resources and shall pay all dues and abide by all responsibilities and obligations- financial and otherwise, mandated by that group or the Chapter.

Section 5: Method of Expenditure

- A. Chapter funds may be spent only when signed by at least two (2) officers authorized to expend Chapter funds through a "Request for Funds Form."
- B. The aforementioned form will be completely itemized by the individual requesting funds and signed by the requester as well as his presiding Officer before submission to the Alpha or Delta.
- C. After expenditure, all receipts will be returned to the Chapter Delta along with all extraneous funds.

Section 6: Approval of Expenditures

- A. Only the Chapter Alpha or Delta is authorized to spend Chapter funds, or to designate another Brother to spend said funds.
 - a. In the event of "House Fund" withdrawals, the standing Alumni advisor's signature must be present.

Section 7: Reimbursement

- A. All members seeking to be reimbursed for expenses must provide (a) printed receipt(s) to the Delta with the Brother's request for reimbursement.
- B. In order for a Brother to receive Chapter funds, he must submit a Request for Funds form, filled out completely, to the Delta 2 days before the funding is needed. He must also file a receipt from said purchase, with the Delta, within 5 days of the purchase.
- C. If a Brother spends his own money on a Chapter-related expense, he may submit an itemized list, on a Request for Funds form, to the Delta to be evaluated. No reimbursement is guaranteed. A receipt must also be provided.

Section 8: Statute of Limitations on Reimbursement

- A. If a brother seeking reimbursement does not notify the Executive Council within 50 days of the original purchase wherein the Brother expected reimbursement, then once the 50th day has passed he can no longer seek reimbursement.
- B. If a brother has notified the Executive Council, filled out a request for funds form, or brought the need for reimbursement up in a Chapter Meeting within the 50 days within the 50-day statute of limitation then he is entitled by the Chapter to the amount of money the Chapter owes him, even if the Chapter fails to pay the amount within the 50-day period.
- C. If the reimbursement is not paid from the Chapter within one year of the time that the brother officially notified the Executive Council of the need for reimbursement, then the officer, chairman, or alumni advisor who authorized the purchase is personally responsible for the amount owed to that brother. Whether either is still a member of the Chapter or not is irrelevant. The presiding officer, chairman, or alumni advisor are expected to include liabilities in their budgets for the semester.
 - a. If an officer or chairman incurs a liability in need of reimbursement during his term at that position and no longer serves in that position or is otherwise unable to plan a budget accordingly then the newly elected or appointed officer or chairman must be officially notified of the required reimbursement.
 - b. If the newly elected or appointed officer or chairman is notified and fails to budget for the reimbursement accordingly, then that brother will be personally responsible for reimbursing the brother with which the amount is owed.

Section 9: Budget Surplus

- A. Budget surpluses may either be equally returned to individual members in good financial standing with the Chapter or invested into the Chapter's savings account. In either case, the funds shall be appropriated at the last official meeting of the Chapter during the term of the budget.

Article IX-A: House Rules

These are the House Rules of the Tau Chapter of the Chi Phi Fraternity. All individuals who enter the Chi Phi Fraternity House, 600 Jefferson Avenue, must abide by these rules whether they are aware of them or not. Due to the nature of a sheltering house and a potential ability to guard individuals from the elements, all who enter the Chi Phi Fraternity house shall be considered drawing benefit from the house and therefore agree to an Implied in Fact Contract, requiring them to follow the House Rules as they are written. Those who enter the Chi Phi

Fraternity House submit to these house rules upon entering the house or stepping foot onto the land that is designated as "600 Jefferson Avenue, Tuscaloosa, Alabama 35401." A printed copy of these House Rules must be kept in the Formal room, the Office on the Second (2nd) floor, and in the Ritual Supply Room in the basement in the event that a Member, New-Member, or Non-Member requests knowledge of these rules as they are written.

Section 1: Damage of Chapter Property

Individuals found responsible for the damage or destruction of Chapter property are liable to the chapter for up to 300% of the costs incurred. They may also be required, at the discretion of the Epsilon, to aid in the repair or replacement of said property in other ways. If multiple individuals are involved in the damage, then the cost will be divided amongst them evenly. If the repair to the damaged item costs less than 33% of the accumulated amount those individuals paid, then the chapter will reimburse those individuals equally for the excess amount. The reimbursement will follow the guidelines outlined in **Article VIII – Sections 7 and 8** of the Bylaws of the Tau Chapter of the Chi Phi Fraternity.

Section 2: Illegal Substances

The possession or use of illegal substances or materials on or in sight of Chapter property is expressly forbidden. Any violations thereof will be addressed by immediate action on behalf of the Chapter. The accused may face Chapter expulsion or eviction from the Chapter house.

Section 3: Quiet Hours

Quiet hours will be in effect from Monday through Thursday. During the time of midnight until 8:00 a.m. there are to be no loud noises or activities in any area of the house other than the basement. Quiet hours will not be enforced during any social or philanthropy event registered through the University. Exceptions to this can be expressly requested to the Executive Council on a case-by-case basis. Violations of **Article IX, Section 3** will be dealt with using a "three-strike system": 1st and 2nd violations will result in verbal warnings, and a 3rd violation will result in a \$50 fine.

Section 4: Smoking

There is to be no smoking of tobacco inside the House at any time. The only exception to this is of the night before the Initiation Ceremony. There are no other exceptions.

Section 5: Formal Room Usage

The formal room is to be open at all times during the week, with the exception of nights on which registered social events will be taking place; the formal room will be locked at 8pm that evening in those instances.

Brothers may use the formal room to study at any time during the week; there is to be no other use of the formal room, except for specific instances which include: Game days, Executive Board meetings, committee meetings, Tau Trust meetings, Alumni interactions, and any other special usage permitted by the executive board, such as certain rituals. There is to be absolutely no food, drinks, tobacco, alcohol, etc. allowed in the formal room at any time; any violations of this policy will result in a \$50 fine. If at any point in time the executive board deems formal room usage to have been excessively abused, brothers will no longer be allowed to use it as a study area, and its usage will be restricted to those specific instances outlined above.

Section 6: Altercations

There will be no fighting among brothers and minimal dissension shown at social events, rush events, or whenever a guest is present. Punishment for altercation will be evaluated on a case-by-case basis by the Judicial board. Brothers have the right to defend themselves against attackers providing such defense is within the law.

Section 7: Housing Contracts

- A. All members living in the house must have signed a current Housing Contract and must be current with all dues.
- B. Members who do not sign the housing contract and are not current with Chapter dues are subject to eviction from the Chapter House, following Judicial Review and/or a Court of the Chapter Summons.
 - i. Any individual who receives benefit from the Chapter House is required to abide by the rules and regulations set forth by the Housing Contracts whether or not they signed it.
 - ii. Legal and Chapter Judicial Action may be taken with any violation of the Housing Contract
- C. Brothers use their Badge Number to GET IN the House and once the list of Brothers is finalized the Epsilon uses the following POINT SYSTEM to make ROOM SELECTIONS. The Point System will go as follows:
 - 1/2 Point for Every Semester Active in Chi Phi
 - 1 Point for Every Full Semester Served or Currently Serving as a Chairman Position
 - 2 Points for Every Full Semester Currently or Previously Served on Executive Board
 - 1 point for elected campus involvement position
 - 1 Point for CUMULATIVE GPA from 2.5 to 2.999
 - 2 Points for CUMULATIVE GPA from 3.0 to 3.499
 - 3 Points for CUMULATIVE GPA from 3.5 to 3.749

- 4 Points for CUMULATIVE GPA from 3.75 And Above
- A Brother can only live in the House for a MAX of 3 years, not including a semester of subleasing someone's room. Freshmen/ rising sophomores will choose their room based on Badge Number AFTER all upperclassmen have chosen their rooms. Subleasing a room DOES NOT guarantee the Brother that same room when room selection begins again. A Brother MUST be an Active Brother who is a Full-Time Student to be eligible to live in the House. If at any time the Brother living in the House falls below Full-Time Student Hours (12 hours) he may be subject to eviction from the House. A Brother may NOT be removed from his room or the house under any circumstances unless he violates his Housing Contract. The Alpha and Epsilon are REQUIRED to live in House. Alpha and Beta will have FIRST CHOICE on room selection followed by the Brother with the MOST POINTS.

D. In the event of a tie in points, the person with the highest badge number will be awarded first choice in room selection

Section 8: House Cleaning Obligations

- A. Freshman are required to clean the main floor, basement, stairwells, back and front yards
- B. Sophomores are required to clean the Red Room
- C. Juniors are required to clean the formal room
- D. Seniors are required to clean the House Mother's room
- E. These duties are subject to the Epsilon's discretion as to when to be cleaned.

Section 8: Usage of Women's Restroom

A. Males who use the women's restroom face a \$10 fine per usage. This rule was set by then standing Alpha, Brother Blaine Davis at a Chapter Meeting in the fall of 2011.

Section 9: Kitchen Usage

A. As required by Alumnus David Demonbreun, then acting member of the Tau Trust, and placed in effect by Brother Will Rogers, then acting Epsilon, any unauthorized use of the kitchen, while it is leased to an organization that is not the Tau Chapter of the Chi Phi Fraternity, and causes noticeable damage will result in a \$250 fine of the individual who used and damaged the kitchen. If the culprit is not identified the Tau Trust will take \$250 from the social budget.

B. The staff of the kitchen is to be respected. Harassment of kitchen staff will be brought before the judicial board.

Section 10: Kitchen Duty

- A. The Kitchen Liaison will select 4-5 brothers each week to be the “Heads of Table”. “Heads of Table” duties will run from Monday through Thursday. Selection of the “Heads of Table” each week will not be based on badge number order or seniority. During pledgship semesters, both brothers and pledges will be assigned as “Heads of Table”.
- B. Brothers assigned as “Heads of Table” will oversee their respective tables and will assist the kitchen staff during dinner cleanup. Each “Head of Table” must ensure that their table is completely cleaned after dinner.
- C. Every chapter meeting, the Epsilon must inform the chapter of the Brothers that have been selected as “Heads of Table” for the week. Every Sunday by 12 pm, the Epsilon must also post on the Tau Chapter group page who these Brothers are.
- D. It is up to the individuals chosen that week to provide a substitute if they have class at that time on any day. Failure of the assigned Brother or the substitute to report for dinner cleanup or to ensure their assigned table is completely clean will result in a \$10 fine.

Section 11: Door Codes

- A. Door codes are not to be given to anyone other than a Non-Initiated New Member, a Candidate for Initiation, or a Duly Initiated Member of the Chapter. The fine for this is \$50 to the Chapter.

Section 12: Glassware

- There is to be no glass in the basement of the Chapter House at any time. Violation of Article IX-A: Section 11 is subject to Judicial Review.

Section 13: Off-Limits Sections of the House

- A. All individuals who are not Duly Initiated Brothers are not allowed in the following locations: *
 - a. Upstairs Attic
 - b. Upstairs Office
 - c. Equipment Storage Room Downstairs
- B. The exceptions to these limitations may be in put in place at the discretion of the Alpha and the Beta **only** for special occasions.

Section 14: Common Sense Rule

- A. The Tau Chapter of the Chi Phi Fraternity imposes a „Common Sense Rule“ to individuals. Whenever an act occurs that may not have been listed specifically in these House Rules or the Code of Conduct (**Article X**) that causes enough attention or consequence that requires judicial action, such action will be taken. These instances can occur when individuals commit acts that are so random, farfetched or outside the realm of common sense and decency that they require

such action. The Common-Sense Rule deals in a case-by-case basis in judicial hearings.

Section 15: Rituals

A. All active members of the Tau Chapter must attend any and all Chi Phi rituals, unless further excused. Initiation (being the longest of all rituals), however, may be broken up into shifts if needed.

Section 16: “Red Room” Usage

- A. From 6:00 a.m. to 9:00 p.m., the Red Room is to be used only as a quiet study room.
- B. From 9:00 p.m. to 6:00 a.m., the Red Room may be used as a lounge area for Brothers. However, anyone using the Red Room during this time must be respectful of Brothers who may be using it to study during that time.
- C. The Red Room must be cleaned weekly by the assigned cleaning groups.
- D. The Red Room will be closed and locked during ALL social events. No exceptions are to be made without permission from the Executive Board.
- E. During events involving a band, the band will be allowed to use the Red Room prior to the show and a security guard will be posted at the door at all times. No Brothers will be allowed in at any time or under any circumstances.

Section 17: Dining Room Usage

- A. Brothers must be wearing shorts/pants and a shirt/robe at all times in the dining room.
- B. Studying is not permitted in the dining room between 4:30 p.m. and 5:30 p.m. Monday through Thursday, except at the table farthest away from the kitchen. This is to allow the kitchen staff to begin setting up for dinner.

Section 18: Parking

- A. The four parking spots are designated for use by members of the ~~kitchen~~ Chi Phi staff, the Chapter Alpha, and in the absence of a House Mother, the Chapter Epsilon. No other members may park in these parking spots at any time or under any circumstances.
Violations will be dealt with using a “three-strike” system: 1st and 2nd offenses will each result in a \$50 fine; a 3rd offense will result in the towing of the offender’s vehicle.
- B. Active Brothers are allowed to pull into the backyard and park in the cement area, apart from the four designated parking spots. Brothers will be allowed to remain parked in the backyard for a maximum of 30 minutes; if the time limit is exceeded, the same “three-strike” system as listed in Section 18A will apply.
- C. When parking in the backyard, Brothers must leave the keys to their car on the black shelf next to the back door in the dining room. This is to ensure that a Brother’s car may be moved by someone needing to pull out of the

backyard. Any Brother whose car must be moved from the backyard and parked elsewhere is personally responsible for any tickets they may receive, any damage to their car once it has been moved from the backyard, and any items in their car that may be lost or stolen.

- D. Non-Brothers may not park in the backyard at any time or under any circumstances. Violators will be towed immediately.

Article IX-B: Punishment Definitions

Section 1: Fines

Any fine imposed upon an Active or Non-Active will be due at Chapter to the Epsilon. If there is an outstanding fine that is not paid during the following Chapter meeting, then the Active Brother with the outstanding fine will not be able to attend Chapter meetings following the first, where the opportunity to pay the fine was originally allowed. Brothers who do not pay their fines and are not allowed to enter Chapter will incur a Chapter Absence Fine. Brothers may reduce fines in the following ways:

- A. **Community Service:** Brothers with outstanding fines may attend community service events to reduce their fine balance by \$10 per event. This opportunity does not become available to the offending brother if he has not completed his required 8 hours of community service previously. For example, once a Brother has earned 8 community service hours, he may begin to attend additional events to reduce fines. Brothers must receive approval from an Executive Board member or the Philanthropy Chairman for a community service event and must show proof of logging the earned hours on the SL Pro online portal to reduce fines.
- B. **Work Weekend:** Brothers who are not already required to attend a Chapter work weekend event may choose to do so to reduce an outstanding fine balance by \$10 per work weekend. The Epsilon or House Projects Chairman must verify that the Brother who wishes to reduce his fines has stayed for the entire duration of the event and produced quality work.
- C. **Sober Moderation:** Brothers with outstanding fines may act as sober moderators at Chapter-funded events to reduce their fine balance by \$10 per event. The Eta must approve the offending Brother for the event and verify that he has stayed for the entire duration, remained sober, and performed all sober moderation duties described in Article XII.
- D. **No fine credit will be established for Brothers who choose to utilize these options. For example, a Brother with a \$3 fine who attends a Black River Warrior Cleanup will not have a \$7 credit for future fines.**

Section 2: Social Probation

Mandatory and sober (no alcohol at all) attendance at social events – working to be a part of a risk management team for all chapter events to assist the Chapter Eta (Risk Manager)

Section 3: Academic Probation

Academic Probation entails all listed in Article IX-B, Section 2: Social Probation, but with a few additions. The additions are as follows: Brothers on Academic Probation must attend all study sessions and supply grades to the Academic Chairman, upon his request (missing a session will result in a \$10 fine).

Section 4: Social Ban

Social Ban prohibits the accused from all New Member Team Building Exercises*, Brotherhood events, Social Events, Rush Events, and prevents their ability to speak in Chapter during the time allotted by the Judicial Board.

Section 5: Suspension

Suspension prohibits the accused from coming to the Chapter House for the period of their suspension and any off-campus Chapter Activities. This suspension does allow for the Brother in question to attend meals during their suspension. They will be allowed a 30-minute window to eat and then must vacate the Chapter house

Section 6: Loss of Ability to Speak in Chapter

Brothers who have lost their ability to speak in chapter may not provide opinion or input into issues in Chapter meetings. They may not bring present motions, participate in discussion, or vote in Chapter during the period in which they have lost such rights. Officers and Chairmen who have lost the ability to speak in Chapter are still able to give reports, elaborate on their reports and provide explanation for their reports.

Article IX-C – Appeals

Section 1: Time and Place

Any appeal resulting from a Judicial Hearing or other Judicial Action will take place at the end of an Executive Board Meeting. The Appeller is only allowed to appear and state their case during the Executive Board

meeting directly after the Judicial Hearing where the original verdict was handed down.

Section 2: Notification

The appellant must notify the Chapter Alpha or Epsilon before the Executive Board meeting for the specific week takes place.

Section 3: Format

The format for appeals will go as follows:

- A: Alpha states the original case, its facts, and its verdict
- B: Alpha asks the Appellant to make his case
- C: The Executive Board is then allowed to question the Appellant
- D: At this time, the Executive Board can bring in any Witnesses or Victims of the Appellant's actions for questioning
- E: The Appellant and any members who are not on the Executive Board are then required to leave the room until a decision has been rendered by the Executive Council
- F: The Executive Council renders a verdict
- G: The Appellant is then summoned by the Chapter Epsilon to receive the verdict.

Section 4: Verdicts

A – The Executive Board can render any of the following decisions upon appeal cases:

- i. Remittitur
- ii. Additur
- iii. Judgment Notwithstanding Verdict
- iv. Support of Judicial Decision

B – All decisions by the Executive Board regarding appeals are final.

Article X – Academic Standard

Article X – A: At the beginning of each academic semester, each member's semester Grade

Point Average will be inspected. If a member's previous semester's Grade Point Average is below a 2.5, said member will be put under Academic Probation. If a member's previous semester's Grade Point Average is below a 2.0, said member will be put under Academic Probation and must receive a Grade Point Average above 2.0 the following semester. Failure to produce a Grade Point Average above a 2.0 for two consecutive semesters will result in the revocation of said member's Fraternal Membership.

Article X – B: At the beginning of each academic semester, each member’s cumulative Grade Point Average will be inspected. If a member’s cumulative Grade Point Average is below 2.5, said member will be put on Academic Probation until they raise their cumulative Grade Point Average above 2.5. Failure to raise the cumulative Grade Point Average above a 2.5 one calendar year (i.e. August to August or January to January) after being notified of their circumstances by the Executive Board will result in the revocation of said member’s Fraternal Membership.

Article X – C: If a Newly Initiated Brother received a GPA during the term that he was initiated that is below a 2.0, then he will be put into the membership category of “Inactive Brother in Good Standing” until his cumulative GPA rises above a 2.5, given that they meet the expectations of membership outlined in Article III Section 4.

- A. Actives running for Officer positions within the Fraternity must have a higher Grade Point Average for the previous semester than the Chapter average. Failure to hit this mark will result in the removal of the officer following the submission of grades.

Article XI – Academic Plan

The Academic Plan for the Tau Chapter of the Chi Phi Fraternity is as follows.

Section 1: Active Rules

- A. Classifications of Academic Probation - An Active Brother in Good Standing will follow these rules and restrictions if his GPA is:
 - a. Between the 2.75 GPA and a 2.50:
 - i. Must complete 8 study hours per week, unmonitored.
 - ii. Must report study hours to Academic Chairman either via personal contact or MyGreekStudyApp.
 - iii. A brother whose GPA falls in this range is invited to state his case and have his hours lifted with the approval of the E-board.
 - 1. An example of justification for having one’s hours lifted would be if he exceeds the expectations outlined in Article III for membership requirements and the GPA of the term in question is not indicative of his normal academic performance.
 - b. Between a 2.50 and a 2.00:
 - i. Must complete 10 study hours per week, unmonitored.

- ii. Must report study hours to Academic Chairman either via personal contact or MyGreekStudyApp.
- c. Below a 2.00:
 - i. Must complete 12 study hours per week.
 - 1. If during a term where there is New Member Study Hall, he must complete at least 6 hours monitored at the New Member Study Hall along with 6 hours unmonitored.
 - 2. If during a term where there is not a New Member Study Hall, he is permitted to complete all 12 study hours unmonitored.
 - 3. Once the period for New Member Study Hall is over, he is permitted to complete all 12 study hours unmonitored.
 - ii. Must report study hours to Academic Chairman either via personal contact or MyGreekStudyApp.
 - iii. Must report every week to the academic chair that he has attended at least one tutoring session or office hours session with one of his professors.
 - iv. In addition to the restrictions outlined by Academic Probation, he is not permitted to attend any registered Chi Phi event, excluding Philanthropy and Brotherhood Events.

B. Study Hour Rules

- a. The Academic Chairman will be responsible for organizing an account with MyGreekStudyApp under the supervision of the Gamma. Brothers who intend on submitting unmonitored study hours have an opportunity to do so through this program.
- b. Brothers are able to submit unmonitored study hours directly to the Academic Chairman either in person or through some form of messaging.
- c. New Member Study Hall will be held Monday through Thursday from 6:00 PM to 9:00 PM and on Sundays for three hours. Attendance will be taken by the Academic Chairman to make sure each New Member and Active Brother required to attend the study hall is present.
- d. Failure to Meet Hours
 - i. For an Active Brother whose GPA is between the 2.75 GPA and a 2.50 will result in:
 - 1. Being placed on the list of potential drivers and sober monitors for a registered Chi Phi event.
 - ii. For an Active Brother whose GPA is between a 2.50 and a 2.00 will result in:

1. Being placed on the list of potential drivers and sober monitors for a registered Chi Phi event.
2. Loss of Social Privileges for the given week that he did not complete his hours, meaning he is not allowed to attend any registered Chi Phi event for that week.
- iii. For an Active Brother whose GPA is below a 2.0 will result in:
 1. Being placed on the list of potential drivers and sober monitors for a registered Chi Phi event.
 2. Loss of Social Privileges for the given week that he did not complete his hours, meaning he is not allowed to attend any registered Chi Phi event for that week.

Section 2: Grade Point Average Requirements

- A. To run for office, the nominated brother must have a term GPA that is higher than the determined average GPA for the chapter.
- B. Active members are required to have a cumulative GPA greater than or equal to 2.5. If a brother's GPA falls below the required 2.5, he has two grace period semesters to improve his GPA. If he hasn't done so in this time period, he will be deactivated from the Tau chapter.

Article XII – Risk Management

- A. The Eta (risk manager) will head a „risk management team“ for each social and philanthropy event that the Chapter is associated with. This will consist of designated drivers and sober monitors. They will make sure that the social or philanthropy event goes smoothly and without incident. The Eta and those who are monitoring or driving have authority to take necessary means to keep the peace at a social or philanthropy event and to avoid any problematic situations.
- B. 10% of the active chapter must be sober and able to drive for social events
- C. Members of the Active Chapter who are on social probation or academic probation may be subject to act as designated drivers or sober monitors for the social event.
- D. If a social event falls during a New Member education period, the burden of designated driving and sober monitoring will be equally split between the Active Chapter and the New Member Pledge Class. *

- E. The Tau Chapter of the Chi Phi Fraternity shall serve alcohol legally at certain social events, but not at philanthropy events. The Tau Chapter of the Chi Phi Fraternity does not condone serving alcohol to minors or underage drinking. Those who enter the Chi Phi Fraternity house may be subject to identification checking. However, it is impossible to check every member that attends a social event. Therefore, those who enter the Chi Phi Fraternity house and drink alcohol must do so legally. If an individual is drinking underage at the Chi Phi Fraternity house they can be subject to removal from the house or legal action.

- F. The Tau Chapter of the Chi Phi Fraternity does not condone or allow drinking and driving, or driving under the influence in any means. If an individual is under the effects of any kind of substance at a social event or a non-social event it is their responsibility to find a sober means home or to stay at the house until they are sober. The Tau Chapter of the Chi Phi Fraternity will always designate at least 10% of the active Chapter to drive for social events.

- G. The Alpha, Beta, Epsilon and the Eta will enforce House Rules and the Code of Conduct if necessary at social and philanthropy events as outlined in **Article IX** and **Article X**.

Article XIII – Tau Chapter Traditions

In addition to the National Office's rituals, traditions, and requirements, the Tau Chapter of the Chi Phi Fraternity has certain traditions which we, as a Chapter, will hold sacred each semester or year. They are as follows:

Article XIV – Secrecy

Section 1

The Tau Chapter of the Chi Phi Fraternity was founded as a secret organization and certain aspects of this Greek letter organization are not to be discussed with any classification of individual other than Duly Initiated Brothers, save for mandatory health and safety or other necessary University requirement. A brother who is found to violate this will be held responsible for those actions.

Section 2

The following subjects are not to be discussed, acknowledged about, or mentioned to outsiders who are not Duly Initiated Brothers:

- i. Rites of Passage through New Member Education ii.
Any portion of the initiation sequence
- iii. Any portion of any ritual, including Chapter meetings unless passed legislation is discussed
- iv. The following Articles or Sections of these Bylaws: **Article IV, Article VII, and Article XIV.**
- v. The following areas of the house: the attic and the Basement room
- vi. Equipment, whether living or non-living involved in rituals
- vii. The meaning behind any sacred traditions of the Tau Chapter of the Chi Phi Fraternity

* All members and non-members are to be treated equally. The Tau Chapter of the Chi Phi Fraternity does not condone hazing of any sort. Hazing is illegal and should be reported at (205) 348 – 7601.

** Duly Initiated Brothers are allowed to join Greek Academic Honors Societies, but are not allowed to join Greek Social Secret Fraternities.

*** You are also allowed to begin statements at Chapter Meetings with “My fellow Americans...”