

BYLAWS OF ALPHA ZETA CHAPTER PHI MU FRATERNITY

Article I – Name

The name of this collegiate chapter of Phi Mu Fraternity shall be the Alpha Zeta Chapter at The University of Alabama.

Article II – Purpose

The purpose of the Alpha Zeta Chapter shall be to encourage and promote the purpose and ideals of Phi Mu Fraternity of this campus, and to function by the rules in the Fraternity's National Constitution and Bylaws and Standing Rules and Procedures. This Chapter adheres to the National Bylaws and Standing Rules and Procedures regarding members, duties, election, and appointment of officers.

Article III – Officers, Duties, and Elections

Section 1. Elected Officers

Subsection A. The elected officers shall be: President, Vice President of Chapter Development, Vice President of Committees, Treasurer, Secretary, Junior and Senior Membership Director, Panhellenic Delegate, Phi Director, Social Chair, Director of Harm Reduction/Prevention, Academic Excellence Chair, and Philanthropy Chair; and shall comprise the voting members of the Executive Council.

Subsection B. The duties of the Executive Officers shall be outlined in the National Bylaws and Standing Rules and Procedures.

Section 2. Election of Officers

Subsection A. In accordance with the National Bylaws, election of officers shall be between November 1 and November 15. New officers will begin their duties upon installation, which shall occur at the discretion of the Executive Committee. Outgoing officers before installation shall educate new officers.

Paragraph 1. At least three weeks prior to the election, each prospective candidate will submit a letter to the Nomination Committee expressing an interest for candidacy. The Executive Committee will nominate and choose the two seniors, two juniors, and two sophomores to serve on the nominating committee. The Nomination Committee shall consist of the following:

- a.) One Executive Committee Member (usually a Vice President)
- b.) Two Seniors
- c.) Two Juniors

d.) Two Sophomores

e.) Chapter Advisor

f.) All collegiate members of the Nominating Committee must be in good standing: Scholastically, Financially, and Socially.

Paragraph 2. At least one week prior to the election, the Nominating Committee shall present to the Chapter the final list of nominees for office. Nominations from the floor may be made at this time. No one can be nominated by the committee for more than one office.

Paragraph 3. On the night of the election, each candidate shall present a two minute speech consisting of her qualifications and goals for the office she is seeking.

Paragraph 4. On the night of the election, those not being elected to the office of their first choice automatically become eligible to run for one of the other offices.

Paragraph 5. Nominations from the floor may be made for possible candidacy on election night.

Subsection B. Eligibility for Office.

Paragraph 1. President: a nominee for the office of President must be a collegiate member in good standing for at least two consecutive semesters, including the present semester, have a 3.3 current grade point average, and a 3.0 cumulative grade point average. She must also have previously served as an executive officer for at least one term. Any exception is at the approval of the Chapter Advisor.

Paragraph 2. Other elected officers: a nominee for any other elected office must be a collegiate member in good standing for at least two consecutive semesters, including the present semester, have a 3.3 current grade point average, and a 3.0 cumulative grade point average. Any exception is at the approval of the Chapter Advisor.

Paragraph 3. The following officers must live in the Alpha Zeta chapter house for the duration of their term, beginning the fall semester following their election: President, Treasurer, Phi Director, and House Manager. Any exception is at the approval of the Chapter Advisor.

Section 3. Appointed Chairman

Subsection A. The elected officers shall govern the following chairman and their prospective committees, appointed by the President and confirmed by the Executive Committee, shall be:

Paragraph 1. Executive Officers Appointed Chairman and Associated Committees

a.) President- Affiliate Chairman, Alumni Relations Chairman, Historian, Parent's Club Chairman, Ritual Chairman

- b.) Vice President of Committees- House Manager, Chaplain, External Affairs Chairman, Intramural Chairman
- c.) Vice President of Chapter Development- PR Chairman, Tshirt Chairman, Sign and Banner Chairman, Dance Chairman, Homecoming Committee, Sisterhood Chairman, Sisterhood Committee
- d.) Treasurer- Financial Committee
- e.) Secretary- Operations Chairman
- f.) Phi Director- Phi Committee
- g.) Panhellenic Delegate- Junior Panhellenic Delegates, Panhellenic Meeting Chairman, External Affairs Chairman, Panhellenic Committee
- h.) Recruitment Chairman- Reference Chairman, Tour Chairman, Parliamentarian, Recruitment Committee, Tour Committee, Social Media Chairman, Email Chairman
- i.) Social Chairman- Swap Chairman
- j.) Academic Excellence Chairman- Academic Excellence Committee
- k.) Philanthropy Chairman- Philanthropy Committee

Subsection B. The appointed Committee Chairmen and committee members shall be responsible for:

- a.) Affiliate Chairman- Serves as host during the Phi Mu transfers first semester at the University of Alabama to determine if affiliation will occur.
- b.) Alumnae Relations Chairman- Responsible for building up the chapters alumni relations and is the liaison between the chapter and the alumni. Works alongside parent club chairman and assists them in all of their duties.
- c.) Historian- Responsible for taking pictures at every Philanthropy or Phi Mu event and coordinates with the Public Relations Chairman to keep pictures updated on the website.
- d.) Parents Club Chairman- Responsible for being the liaison between the chapter and the parents club. Coordinates with the parents club to plan all parents club sponsored events including the parent's weekend festivities in the fall (Friday night of Homecoming Weekend) and Spring parent's events along with the Philanthropy Chair.

e.) Advertising Media Chairman- Responsible for advertising events including pictures for Holiday cards and Spring Recruitment events, chapter Philanthropy events, and Homecoming Week activities.

f.) House Manager- Sees to selecting rooming positions for the next year in the Phi Mu house. Meets with the house mother weekly and is a liaison between the Chapter and the housemother. Meets with the House Corporation Board and is a liaison between the Chapter and the House Corporation Board. Takes complaints and issues to the House Corporation Board and to the house mother. Other duties include interacting with the Fire Marshall and assisting in emergency drills.

g.) Chaplain- Responsible for saying the prayer or a Bible verse before every Chapter meeting and putting weekly bible verses on the backboard.

h.) Ritual Chairman- Responsible for planning and collecting supplies for the ribboning ceremony, formal pledging, initiation week, initiation, and third dimension ceremony. May choose to appoint assistants if the President or Ritual Chairman feels the need.

i.) T-Shirt Chairman- Responsible for getting in touch with vendors and coming up with t-shirt designs for all events, taking designs to the Public Relations and Brand Manager to be approved and delivering t-shirts to the correct members that ordered one. There is an appointed t-shirt assistant in each grade that helps distribute the t-shirts to the correct members.

j.) Sign and Banner Chairman- Responsible for keeping up with honors, offices, and accomplishments that members receive and for making banners to put on the outside of the house for them.

k.) Intramural Chairman- Responsible for scheduling flag football, volleyball, basketball, and softball intramural events. The intramural chairman is also responsible for getting girls to sign up, creating a practice schedule, and getting girls to play in these events.

l.) Dance Chairman- Responsible for holding tryouts, choreographing, and teaching the Homecoming and Greek Week dance.

m.) Junior Panhellenic Delegates (2) - Responsible for attending bimonthly Panhellenic executive council meetings with the Panhellenic Delegate.

n.) Panhellenic Meeting Chairman- In charge of walking with the freshman pledge class to all Panhellenic meetings and taking role to turn into the Panhellenic Delegate.

o.) External Affairs Chairman- In charge of planning Greek Week events and coordinating with the Panhellenic Delegate.

p.) Reference Chairman (2) - **Party Planner**- Assists with planning spring parties and **MUST** be here during the summer to help with Recruitment Chairman. **ICS**- In charge of making sure

Recruitment ICS Committee is on task with handling computer system and voting during recruitment.

q.) Tour Chairman- Responsible for setting up tours and making sure the Tour Committee is at the house on time to give tours.

r.) Parliamentarian- Responsible for helping the Recruitment Chairman with voting and makes sure everything runs smoothly.

s.) Swap Chairman- Responsible for coming up with themes and dates for swaps with the Fraternities and Sorority Social Chairmen.

t.) Sisterhood Chairman (Sophomore/Junior): Helps maintain the morale of the Chapter and assists in planning sisterhood events. Oversees Sisterhood Committee. The sisterhood committee communicates with the Executive Council about any questions or concerns the Chapter wants addressed. Surveys the Chapter on what needs to be changed while promoting unity within Alpha Zeta.

u.) Operations Chairman- In charge of the Phi Mu email, which will account for missed chapter excuses, rush excuses, and all other necessary excuses. Also records any transfer, voluntary withdrawal, or early alum changes to all current rosters, including Officer Portal, and is responsible for communicating those changes with the Chapter's Treasurer, Secretary, and President.

v.) Public Relations Chairman- Responsible for updating and maintaining all social media accounts, and the Alpha Zeta website. Responsible for brand management and promoting Phi Mu.

Article IV – Committees

Section 1. There shall be the following Standing Committees:

- 1.) Executive Committee
- 2.) Discipline Committee
- 3.) Membership Selection Committee
- 4.) Ritual/Chapter Development Committee
- 5.) Homecoming Committee
- 6.) Phi Committee
- 7.) Panhellenic/External Affairs Committee
- 8.) Recruitment Committee
- 9.) Tour Committee
- 10.) Academic Excellence Committee
- 11.) Philanthropy Committee
- 12.) Financial Committee
- 13.) Sisterhood Committee

Section 2. The Executive Committee of this chapter shall be comprised of the elected officers. All Executive Officers shall have a vote in the Executive Committee meetings.

Section 3. The Discipline Committee shall be comprised of the President, Chapter Advisor, and three other executive officers as voted on by the Executive Committee per semester.

Section 4. The Membership Selection Committee shall be comprised of the President, Membership Director, Reference Chairman, Recruitment Advisor, and Chapter Advisor.

Article V – Meetings

Section 1. Regular meetings of the Alpha Zeta chapter and formal chapter meetings shall be at **6:30pm** on the Wednesday of each week when school is in session, except when prohibited by the university. The scheduling of these meetings is the responsibility of the Secretary. The first meeting of each month shall be set aside as a formal chapter meeting with alphabetically ordered seating for parliamentary vote. The senior pledge class is required to attend formal chapter meetings after elections of their senior year, as they are still active voting members. The other three shall be chapter developments. All meetings other than the formal chapter meetings shall be attended by both collegiate and provisional members, unless deemed otherwise by the President. Phi meetings shall be held at the discretion of the Provisional Member Director. Members with unexcused absences from chapter meetings shall be fined \$25.00 the first unexcused absence, \$50.00 the second unexcused absence, and \$100.00 and sent to the Discipline Committee for the third unexcused absence and any after. Additional terms may be set forth for discussion of the Discipline Committee.

Section 2. Special meetings may be called at any given time by the President - notice will be given to all members and the Chapter Advisor by the President.

Section 3. Two-thirds of all members in good standing shall constitute a quorum for the dispatch of business at all regular and/or special meetings.

Section 4. In accordance with the National Constitution and Bylaws, attendance at chapter meetings is required. No excuses are allowed unless deemed reasonable by the Secretary. Only graduating seniors may have classes that conflict with Wednesday night chapter meetings. All other exceptions are at the discretion of the Executive Committee. Should any member miss any chapter meetings unexcused, they will be fined \$25.00 the first unexcused absence, \$50.00 the second unexcused absence, and \$100.00 and sent to the Discipline Committee for the third unexcused absence and any after. Additional terms may be set forth for discussion of the Discipline Committee.

Article VI – Membership Selection, Initiation, and Transfer Students

Section 1. All members of this chapter shall be selected in accordance with the National Constitution and Bylaws and Standing Rules and Procedures. Subsection A. The acceptable high school grade point average for potential members shall be a 3.0.

Subsection B. The number of women accepted who fall below a 3.0 GPA (“grade exceptions”) shall be set by the Membership Selection Committee.

Section 2. Recruitment shall be conducted in accordance with the Panhellenic rules of the college, local chapter rules, and the National Constitution and Bylaws and Standing Rules and

Procedures of Phi Mu Fraternity.

Subsection A. Excuses for missing recruitment and recruitment workshop shall be accepted/denied at the discretion of the President, Membership Director, and Chapter Advisor.

Subsection B. Excuses must be turned in to the Secretary or Membership Director no later than two weeks prior to exam week.

Subsection C. ALL Alpha Zeta members must attend recruitment workshop and recruitment, unless selected as a Rho Chi, Judicial Board Member, or serving on the Panhellenic Executive Board.

Section 3. Members eligible to vote during membership selection must be in financial good standing and scholastic good standing.

Section 4. Initiation

Subsection A. In order to be initiated, a provisional member must fulfill all academic, financial and chapter obligations within the 8-week pledging period.

Subsection B. Our chapter shall stand in accordance with the National Constitution and Bylaws and Standing Rules and Procedures concerning renewal of Provisional Members.

Section 5. Transfer Students

Subsection A. A transfer student initiated at another university or college may affiliate after one semester at the University of Alabama. The President will have scheduled meetings with her prior to her affiliation and make sure that she is acquainted to the University of Alabama and is a good fit for the chapter. During that time, she will not attend any Alpha Zeta functions, including social events, recruitment events or Chapter meetings. She will then be able to affiliate after the first semester provided that she is a collegiate member in good standing with her chapter, Alpha Zeta has received a release for her affiliation, has met all scholastic requirements of the University of Alabama and this chapter. Exceptions to this may be made upon approval of an Area Officer.

Subsection B. A transfer student only has one calendar year to meet the scholastic requirements of the Alpha Zeta chapter, which is a 3.0 current GPA and a 3.0 cumulative GPA.

Subsection C. All transfer students shall be responsible for meeting all financial obligations and paying all dues.

Article VII – Chapter Policies

Section 1. A member in financial good standing shall be defined as being one whose obligations for chapter dues, and fines are paid in full by the specific deadlines as set forth by the Executive Committee.

Section 2. Scholastic good standing shall be defined as any member meeting all of the following:

a.) 3.0 Current Semester GPA

b.) 3.0 Cumulative GPA

c.) Full time student as defined by the University of Alabama (12 Hours)

Section 3. Any member who does not meet scholastic obligations shall be referred to the Discipline Committee for probation. Terms of probation shall include but are not limited to the following:

a.) Any member with a current GPA below 3.0 shall still be sent to the Discipline Committee and given probation terms at the discretion of the Discipline Committee.

b.) If a member makes her current GPA of a 3.0 but still does not have her cumulative GPA of a 3.0, she shall still be sent to the Discipline Committee and given probation terms at the discretion of the Discipline Committee.

c.) Members who do not meet their terms of probation will be brought before the chapter. The chapter will have the opportunity to extend their probation, remove probation, or to refer their case for dismissal by National Council of Phi Mu. The Discipline Committee will advise chapter and made educated recommendations. Chapter members are encouraged to respect the recommendations of the Discipline Committee when such situations arise.

d.) The Discipline Committee and Chapter will work together to resolve all discipline issues including, but not limited to: failure to meet GPA standard more than 2 times in a row, failure to stay current on payments more than 2 months in a row, repeatedly missing chapter events with an unexcused absence.

Section 4. A member in active good standing shall be defined as being one who upholds the prestige of the fraternity by fulfilling its collective values and beliefs through appropriate and legal actions. A member may be referred to discipline for any of the following actions:

a.) Actions impairing the prestige of the fraternity

b.) Participation in illegal actions

c.) Acting against Phi Mu values and beliefs

Section 1. Dues

Article VIII – Dues, Special Fees, Fines, and ROYGBIV/Sorority Assignment System

Subsection A. The dues of this chapter shall be per school semester. Billhighway and GRS Connect accounts will receive a late fee the day after the due date. If not paid by the due date, the member will be considered to be in bad standing and will be sent to Discipline immediately. If

members are in bad standing, they cannot eat at the house, they cannot participate in any functions, and they lose their eligibility to live in the house.

a.) Billhighway (billhighway.com) Due the 10th of August and January or in three installments per semester

- Payment for every semester- Chapter Dues \$535.00, Panhellenic Dues \$17.00, Social Fee \$50.00, Additional assessments voted on during Chapter meetings

- Payment for every Fall- National Obligation Fee \$90.00, Parent's Club Dues \$50

- Payment for every Spring- Founders Day Pennies \$1.63, National Panhellenic Fee \$1.09, Technology Fee \$10.00, M3 \$18.52

- One Time Fees- Initiation Fee \$138.00, Provisional Member Fee \$42.50, Badge Fee \$129.00+, Campus Activities \$90.00, Initiation Dress \$125.00

b.) GRS Connect (grsconnect.com) Due the 15th of August and January or in three installments per semester

- Payment for every semester will be divided into the following payments, which are determined by the Alpha Zeta House Corporation upon each year

-(Out Of House) - Meals, Parlor Fee, Housing Fee, and a Deferment Fee

-(In House) – Meals, Room Rent, Housing Fee, Deferment Fee, and a Room Expense, Total \$2,600

-One Time New Member Fee - Building Fund

Subsection B. Money paid to the Alpha Zeta House Corporation shall be determined by the Alpha Zeta House Corporation. This includes room and board fee (depending on the place of residence), room and key deposits, and the house and decorating fee for all members.

Section 2. Special Fees.

Subsection A. Provisional Member Fee (\$42.50) is due at the time of pledging. The price of the badge (\$129.00+) as well as the initiation dress (\$125.00) is due at time or shortly after pledging.

Subsection B. Initiation fee (\$138.00) is due at least one month prior to initiation.

Section 3. The fines of this chapter shall be decided by the Executive Committee and include but are not limited to the following (these fines shall not be “worked off”):

a.) A day of recruitment \$100.00

b.) A day of recruitment workshop \$75.00

c.) Missed roll during recruitment and/or recruitment workshop \$25.00

d.) A membership selection session \$50.00

- e.) Formal Pledging \$25.00
- f.) Initiation \$100.00
- g.) Dreamcake Ritual \$25.00
- h.) Initiation Week activities (to be determined by the Executive Committee)
- i.) Study Hall \$10.00/Hour
- j.) Failure to attend speaker, etc. \$10.00
- k.) Philanthropy event of the semester (fundraiser) \$50.00
- l.) Homecoming \$20.00 per hour not completed
- m.) Float \$10.00 per hour not completed
- n.) Bid Day \$25.00
- o.) Missing Chapter per semester \$25.00 the first unexcused absence, \$50.00 the second unexcused absence, and \$100.00 third unexcused absence and each unexcused absence after
- p.) Campus Voting Activities \$100.00

Executive Officers may unanimously vote to set a fine for any other non-social event if they choose to do so.

All fines that are not paid within a three-week period of the missed event, the amount will be doubled. Once the fine has been doubled, a member has one week to pay the full amount of the fine. The member will then be asked to meet with the Discipline Committee if she has a balance after that week has passed.

Any member with fines may not attend a social function.

Section 4. ROYGBIV/Sorority Assignment System

Subsection A. At the beginning of each semester, the Panhellenic Delegate will divide each pledge class into 7 different groups coordinating with each color of the rainbow and into 15 different groups coordinating with every sorority. These titled groups will be obligated to attend upcoming events by virtue of their specified group title. Each pledge class will have an equal representation in each group, so that time is divided equally among all.

Subsection B. For some events, all members may be required to attend, regardless of their specified color or sorority assignment.

Section 5. Fulfillment of Financial Obligations

Subsection A. All payments are due on the date set by Billhighway and Greek Resource Services. The Treasurer and Chapter Advisor must approve any exception to this date. Refer to Article VIII, Section 1, Subsection A.

Subsection B. Any member whose payment for chapter dues or fines is not complete by the due date shall be referred to Discipline. Said member will be in bad standing and on financial probation which entails loss of all house privileges, no attendance to social functions, and no

voice or vote in meetings. When the Treasurer receives payment, financial good standing shall be restored.

Article IX – Traditions

The following are chapter traditions:

- a.) Phi formal
- b.) Spring formal
- c.) Carnation Ball (takes the place of Phi formal – once every four years)
- d.) Thanksgiving dinner
- e.) Third Dimension
- f.) Dreamcake Ceremony
- g.) Scholarship Banquet (one/semester)
- h.) Parents' Weekend
- i.) Jr./Sr. Roast
- j.) Phi/Alumni Tea
- k.) Alumni Easter Egg Hunt
- l.) Two philanthropy projects (major fundraiser in fall/spring)

Article X – Amendments

Section 1. These bylaws may be amended by a two-thirds vote of the voting members present at any regular meeting of the chapter, provided amendments of the proposed amendment has been made.

Section 2. These bylaws may be amended by two-thirds vote of the voting members present at any fall recruitment workshop meeting or recruitment week meeting of the chapter, provided announcement of the proposed amendment has been made.

Section 3. These bylaws may be amended at any regular meeting of the chapter, without previous notice, by a unanimous voted of all voting members present.

Section 4. Any policies created by the Standing Committees must be approved by a two-thirds vote of the voting members present at any regular meeting provided announcement of the proposed policy has been made.

Article XI – Confidentiality

Section 1. Members MUST NOT talk about Phi Mu business with non-members. Any members caught doing so will be required to meet with the Discipline Committee. The strictest possible terms of probation will apply to this case. Area and national officers agree that this is an extremely offensive situation and they will make recommendations on how severe the member's punishment should be and whether or not member's membership shall be removed.

Section 1. General House Rules

Article XII – Rules

Subsection A. The order of Room Selection for the Executive Committee is: President, Vice President of Chapter Development, Vice President of Committees, Treasurer, Phi Director, Secretary, Membership Director, Director of Harm Reduction & Prevention, Social Chair, Philanthropy Chair, Scholastic Chair, Panhellenic Delegate, Public Relations Chair, and House Manager.

Subsection B. The order of Room Selection after the Executive Committee:

The Sophomore pledge class will be required to fill the rest of the spots in the house (starting with Freshman who pledge Fall 2014 for the house contracts of Fall 2015). Because the members will not have a college GPA before room selection, a formula will be used to create a point system, combining high school GPA, campus involvement, and chapter involvement. This point system will ensure a fair order that the rooms are selected after the Executive committee as well as that the house is filled with prestigious women. The Chapter Advisor, President, and House Manager will calculate the member's points each year. No one should expect to move into the house unless she is officially notified by the House Manager. In the event that the house is not filled, the cost of the empty rooms will be divided equally between the members that DO NOT live in the house. A contract will be passed out in September for the following academic year per room and the girls will have 10 days to return the contract signed with parent's signature. If it is not returned, then the next person on the list will be moved into her spot.

Subsection B. Transfer students – An affiliate is one who has completed all national paperwork and is a full paying member of the Alpha Zeta chapter. These women are placed at the bottom of their affiliated pledge class, and then they affiliated with that same Phi class at Alpha Zeta. After one year, including the spring semester prior to her chance to live in the House, the affiliate is able to live in the House if she is a member of the sophomore pledge class or if there are spots available.

Subsection C. Interim Collegiate Membership Status – A collegiate member seeking ICMS must have been an initiated member for at least a full calendar year and must be in good standing both nationally and locally. ICMS status may be granted to a member in good standing for reasons such as personal health problems, personal or family emergencies, or off- campus degree requirements. ICMS is temporary, being granted for only one period at a time. The collegiate member must apply for ICMS the period before it will be granted. Requests for the fall semester must be received in the National Headquarters prior to April 15. Requests for the spring must be received prior to November 15. The collegiate member applying for ICMS must do so by letter to her Chapter, President, Treasurer, Secretary, and Academic Excellence Chairman. The chapter Treasurer and Academic Excellence Chairman must verify that the member is in good standing. The application for ICMS requires the approval of the Chapter Advisor and a two-thirds vote of the chapter. If approved, an ICMS form must be completed by the chapter Secretary and forwarded to the National Headquarters. The Headquarters will then inform the Area Operations and Finance Officers. The Area Operations and Finance Officer will notify the Headquarters of

her decision. At the expiration of the period for which ICMS has been approved, the member shall return to full chapter membership, assuming all obligations and responsibilities. If a member who has been granted ICMS at any time desires another period of ICMS, she must reapply. A member on ICMS cannot participate in meetings, philanthropies, campus events, social events, and activities. A member on ICMS shall be allowed to participate in a third dimension ceremony if she is graduating that semester. A member who has been granted ICMS shall pay Housing and Decorating Fee and all national obligations which shall become due during the period of such status. A member on ICMS shall have no voice or vote in chapter affairs or decisions and may not hold office during the period of ICMS. An exception to this procedure requires the approval of the Area Operations Officer.

Subsection D. The \$200.00 room and key expense is refunded to the member upon graduation and return of house key after she has met all of Alpha Zeta's financial obligations and the room is not in need of any repairs.

Subsection E. The \$200.00 room and key expense is not refundable for the members who made a commitment to move in the house the following semester and subsequently renege on their commitment.

Subsection F. Members who remain active but move out of the house will go to the bottom of the room priority list for the following year.

Subsection G. A member must be in financial good standing (house bill and fines) to live in the Alpha Zeta chapter house and have the required 3.0 cumulative GPA. Any exceptions must be approved by the Chapter Advisor.

Subsection H. If a member makes a commitment to move into the House and reneges on the commitment, she shall pay the full expense of living in the house, providing there is no one to take her place. If there is more than one member to take a vacant spot, priority shall be given by the member's ranking using the point system or cumulative GPA if there are no members of the sophomore pledge class to take the vacant spot.

Section 2. General House Rules

Subsection A. Members are financially responsible for their House Invoice the entire year and that payments are made on time.

Subsection B. NO MEN upstairs or beyond the downstairs TV room, dining room, or formal living room connecting to any bedroom area. If this rule is violated and guilty member takes responsibility, then only she will be fined. If no responsibility is taken then all members living in the room where the man is found will be fined \$500.00. If violated, then a fine of \$100.00 will be billed to your parents through Greek Resources with a notation of the offense. The Chapter advisor will be notified and the member/s must be brought to Discipline.

Subsection C. NO alcohol is allowed in on the Phi Mu premises at any time. Unopened or emptied bottles are not an exception to this rule. If violated, then the fine of \$100.00 will be billed to your parents through Greek Resources with a notation of the offense. The Chapter Advisor will be notified and the member/s must be brought to Discipline.

Subsection D. NO smoking anywhere in the house. Only on the upstairs deck or back patio. If violates, then a fine of \$100.00 will be billed to your parents through Greek Resources with the notation of the offense. The Chapter Advisor will be notified and the member/s must be brought to Discipline.

Subsection E. No candles (lit or unlit) in the bedrooms or anywhere on the premises of the Phi Mu house. If violated, then a fine of \$100.00 will be billed to your parents through Greek Resources with a notation of the offense. The Chapter Advisor will be notified and the member/s must be brought to Discipline.

Subsection F. No illegal drugs in the Phi Mu house or grounds. Members will not keep, use or possess any type of illegal drugs or prescription drugs not prescribed to her in her room or on any premises of the Phi Mu house and grounds. If violated, then a fine of \$1,000.00 will be billed to your parents through Greek Resources with a notation of the offense. The Chapter Advisor will be notified and the member/s must be brought to Discipline. The student will be subject to the University of Alabama Code of Student Conduct for any action which violates this code.

Subsection G. Due to the University fire code regulations, purses and backpacks may not be left in the foyer. Also no luggage or boxes may be left in hallways, near exits or under the stairwell.

Subsection H. Limit the number of nails or size of nails used to hang pictures, etc. No tape, tacky or double sided adhesive on walls. If a room has to be repainted, (determined by a committee of four people) then all the members in that room will not get the deposit back. If other damages occur and one member acknowledges the damage, then she will be responsible. If not, those members sharing the room will be charged for the damage.

Subsection I. Expect room checks periodically from the University Housing Authority or the House Corporation or the housemother.

Subsection J. Please report anything broken or in need of repair to the Housemother immediately.

Subsection K. Between the hours of 9:00pm and 5:00am you can ONLY use the front door. The alarms are set and will go off if any of the other exit doors are opened. The back stairwell door is for emergency use only. Never open this door unless there is an emergency. It is on a 24 hour alarm.

Subsection L. DO NOT give out the front door code.

Subsection M. Late Plates: The only reason you may sign up for a late plate is if you have class or a job that conflicts with dinner. You must provide a copy of class schedule or work schedule to the Housemother. This number should be very low.

Subsection N. DO NOT park in the two spaces at the side of the Phi Mu house located in the alley. One parking space is for the Housemother and the other is for staff, security guard and vendors.

Subsection O. No lounging downstairs in inappropriate clothing. You must be properly dressed when you are downstairs as well as for lunch and dinner.

Subsection P. When in open areas of the house, CLEAN UP AFTER YOURSELF. You are adults and you ARE capable of cleaning up after yourself. Examples are to not leave cups on furniture or dining room tables, throw them away when you are finished with them, clean after yourself in the snack area, push in chairs in the dining room, throw away wipes and paper towels, etc. If furniture or areas of the house are damaged by reckless behavior and are not accidental, then the amount of money spent on professional cleanup will be billed to the chapter. If the parties that caused the damage come forward, then they will pay for the damage and/ or then clean up.

Subsection Q. Please show respect for our Housemother. She has a hard job living with 300 plus young women. The House Corporation and the University asks her to enforce these rules so she is just attempting to do her job.

Subsection R. The drink machine and snack area will be closed for those times when they are used inappropriately.

Subsection S. Do not use the drink machine during meals, breakfast, lunch and dinner. Other drinks will be provided.

Subsection T. We should treat the Phi Mu house as our home. We should take pride in the most beautiful house on campus and do everything we can to keep it that way. If you do not feel this way, please consider not living in the Phi Mu house.

Subsection U. This is zero tolerance for bullying. You will be brought before the House Corporation Committee to determine the severity of the bullying and the consequences. Relinquishing your room contract is one possibility.

Subsection V. Each member is responsible and accountable for all Alpha Zeta House Corporation, University of Alabama, and Phi Mu National rules and policies and those stated above.

Subsection W. At no time is anyone, whether of the legal drinking age or not, ever allowed to bring alcohol into the Fraternity House. The Executive Committee will verify with each occupant and perform a room check each month during the academic semester while the house is open to

be in compliance with the Phi Mu House Corporation Rules, FIPG Insurance, and with the University of Alabama.

Bylaws of Alpha Zeta Chapter of Phi Mu Fraternity Revised October 2014